

Resort Village of Elk Ridge  
Agenda  
March 18, 2025 at 4:30 pm – Regular Council Meeting  
Whitetail Tail Room – Elk Ridge Resort

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**1. Call to Order** – The Mayor will call the meeting of Council to order

**2. Approval of Agenda**

MOTION: That the agenda for this meeting be approved as presented.

**3. Adoption of Minutes**

3.1 February 18, 2025 Special Meeting

3.2 February 18, 2025 Regular Meeting

3.3 March 12, 2025 Special Meeting

**4. Declaration of Conflict of Interest**

**5. Delegations**

5.1 Jim Kerby & PANP – Zebra Mussel

5.2 ERCOA – Trudy Engel & Colleen Schwehr

5.2.1 Recycling

5.2.2 Website tab for ERCOA on Resort Village of Elk Ridge

5.2.3 Walking / Biking Pathway within Resort Village

**6. Public Hearings**

**7. Public Acknowledgements**

**8. Business Arising from Minutes**

**9. New Business**

9.1 Emergency Management Plan – Leslie Tuchek

**10. Motions**

**11. Administration Reports**

11.1 Utility Report

11.2 Administrator Report

**12. Financial Statements:**

12.1 Utility Financial Report

12.1 Statement of Financial Activities (Detailed), Bank Reconciliation, List of Account for Payment

**13. Reading of Bylaw**

13.1 Bylaw 2025-01 Council Procedures (attached separately)

**14. Notice of Motion**

**15. Inquiries**

**16. Incamera:**

**17. Information Items/Correspondence:**

17.1 Minister of Government Relations

17.2 NCSWMC Annual Meeting – April 24, 2025

**18. Adjournment**



**Resort Village of Elk Ridge  
Special Meeting Minutes Council  
February 18, 2025**

**Special meeting of Council held on Tuesday February 18, 2025 at 2:00 p.m. at Elk Ridge Resort lodge.**

Present: Mayor Margaret Smith-Windsor  
Councillors Jacqueline Archer  
Daniel Levesque  
Russell Schwehr

Regrets: Payton Hall

CAO Michele Bonneau

**1. CALL TO ORDER**

Mayor Smith-Windsor called this Special Meeting of the Council to order at 2:06 pm

**2. APPROVAL OF AGENDA**

2025-014

SCHWEHR: That the agenda be adopted as presented.  
LEVESQUE: Seconded the motion

CARRIED

**3. ADOPTION OF MINUTES**

**4. DECLARATION OF CONFLICT OF INTEREST**

**5. DELEGATIONS**

**6. PUBLIC HEARINGS**

**7. PUBLIC ACKNOWLEDGEMENTS**

**8. BUSINESS ARISING FROM MINUTES**

**9. NEW BUSINESS**

**10. MOTIONS**

**11. ADMINISTRATION REPORT**

**12. FINANCE REPORT**

**13. READING OF BYLAWS**

**14. NOTICE OF MOTION**

**15. INQUIRIES**

**16. IN-CAMERA**

**16.1 Strategic Planning**

2025-015 LEVESQUE: That Council move to an in-camera session to discuss the Strategic Planning document at 2:22 pm.

SCHWEHR: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Archer, Schwehr and Levesque; and CAO.

2025-016 SCHWEHR: That Council reconvenes to Open Council Meeting at 4:07 p.m.

ARCHER: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Archer, Schwehr and Levesque; and CAO.

**18. INFORMATION ITEMS/CORRESPONDENCE**

**19. ADJOURNMENT**

2025-017 ARCHER: That this meeting now be adjourned at 4:10 p.m.

LEVESQUE: Seconded the motion

CARRIED

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Mayor Margaret Smith-Windsor

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CAO Michele Bonneau



**Resort Village of Elk Ridge  
Regular Meeting Minutes Council  
February 18, 2025**

**Regular meeting of Council held on Tuesday February 18, 2025 at 4:30 p.m. at Elk Ridge Resort lodge.**

Present: Mayor Margaret Smith-Windsor  
Councillors Jacqueline Archer  
Daniel Levesque  
Russell Schwehr

Regrets: Payton Hall

CAO Michele Bonneau  
Utility staff Russell Nelson, Terri Kowbel-Nesbitt

Delegations Joshua Yohnke, Associated Engineering

**1. CALL TO ORDER**

Mayor Smith-Windsor called this regular meeting of the Council to order at 4:30 pm

**2. APPROVAL OF AGENDA**

2025-018 SCHWEHR: That the agenda be adopted as presented.  
LEVESQUE: Seconded the motion

CARRIED

**3. ADOPTION OF MINUTES**

**3.1 Regular Meeting Minutes – January 21, 2025**

2025-019 ARCHER: That the minutes of the January 21, 2025 Regular Council Meeting be adopted.  
LEVESQUE: Seconded the motion

CARRIED

**4. DECLARATION OF CONFLICT OF INTEREST**

**5. DELEGATIONS**

**5.1 Joshua Yohnke - Associated Engineering**

- DRAFT Water Treatment Options
- 3 Options – Greensand filtration with UV for primary disinfection, Greensand filtration followed by chlorine gas for primary disinfection, and a Membrane filtration addition.

**6. PUBLIC HEARINGS**

**7. PUBLIC ACKNOWLEDGEMENTS**

- Thank you to Michelle Loraas & family for continued support of our community through sponsoring fireworks. The donation of Papa's Forest Adventure playground in 2023 has provided many hours of enjoyment in our community.

## **8. BUSINESS ARISING FROM MINUTES**

### **8.1 EMO Plan**

Update: Leslie Tucheck will attend the March 18, 2005 Regular Council Meeting.

### **8.2 Strategic Planning**

Update: Special Meeting of Council held 2:00 – 4:15 pm

Completed Vision, Mission Statement, Values and Potential Projects (7)

Working on Operations Plan

## **9. NEW BUSINESS**

### **9.1 Proposed Parcels A & B – Commercial – SUBD-004099**

2025-020 ARCHER: That Council table this item to the next meeting pending further information.  
LEVESQUE: Seconded the motion.

CARRIED

## **10. MOTIONS**

### **11. ADMINISTRATION REPORTS**

#### **2025-021 11.1 Utility Report**

SCHWEHR: That the Utility Staff's Report be accepted as presented.

ARCHER: Seconded the motion

CARRIED

#### **11.2 Administrator's Report**

2025-022 LEVESQUE: That the Administrator's Report be accepted as presented.

ARCHER: Seconded the motion.

CARRIED

2025-023 ARCHER: That \$392.93 be cancelled on Utility Account 131 due to an error in the transition from the Elk Ridge Utility to the Resort Village.  
SMITH-WINDSOR: Seconded the motion.

CARRIED

## **12. FINANCIAL REPORT**

### **12.1 Utility Statement**

2025-024 SMITH-WINDSOR: That the Water & Sewer Utility Financial Statement be accepted and filed.

SCHWEHR: Seconded the motion.

CARRIED

### **12.2 Detailed Financial Statement, Bank Reconciliation, Payments Register**

2025-025 SCHWEHR: That the statement of financial activities, bank reconciliation and Payments Register for the month of January be approved.

ARCHER: Seconded the motion

CARRIED

## **13. READING OF BYLAWS**

**14. NOTICE OF MOTION**

March meeting - Council Procedures Bylaw – update by CAO  
Complaints Policy – Bylaw 03-2022 Code of Ethics Bylaw

**15. INQUIRIES**

**16. IN-CAMERA**

**16.1 Conflict of Interest**

2025-026 ARCHER: That Council move to an in-camera session at 7:21 pm to discuss the legal opinion from Nicole Sawchuk.  
SCHWEHR: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Archer, Schwehr and Levesque; and CAO.

2025-027 ARCHER: That Council reconvenes to Open Council Meeting at 7:22 p.m.  
LEVESQUE: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Archer, Schwehr and Levesque; and CAO.

**18. INFORMATION ITEMS/CORRESPONDENCE**

**18.1 The North Saskatchewan River Basin Council**

- Does not meet the criteria of the Donations Policy.

**19. ADJOURNMENT**

2025-028 SCHWEHR: That this meeting now be adjourned at 7:24 p.m.  
ARCHER: Seconded the motion

CARRIED

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Mayor Margaret Smith-Windsor

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CAO Michele Bonneau



**Resort Village of Elk Ridge  
Special Meeting Minutes Council  
March 12, 2025**

**Special meeting of Council held on Wednesday March 12, 2025 at 5:00 p.m. at Elk Ridge Resort lodge.**

Present: Mayor Margaret Smith-Windsor  
Councillors Jacqueline Archer  
Daniel Levesque  
Russell Schwehr

Regrets: Payton Hall

CAO Michele Bonneau  
Utility staff Terri Kowbel-Nesbitt

Assoc. Eng. Joshua Yohnke

**1. CALL TO ORDER**

Mayor Smith-Windsor called this Special Meeting of the Council to order at 4:47 pm

**2. APPROVAL OF AGENDA**

2025-029 ARCHER: That the agenda be adopted as presented.  
SCHWEHR: Seconded the motion

CARRIED

**3. ADOPTION OF MINUTES**

**4. DECLARATION OF CONFLICT OF INTEREST**

**5. DELEGATIONS**

**6. PUBLIC HEARINGS**

**7. PUBLIC ACKNOWLEDGEMENTS**

**8. BUSINESS ARISING FROM MINUTES**

**8.1 ICIP Project – Preliminary Design decision**

2025-030 SMITH-WINDSOR: That Council approve Option 1 presented by Associated Engineering (Greensand filtration with ultraviolet light for primary disinfection) and that the design include the ability to consider membrane filtration at a future date.  
ARCHER: Seconded the motion

CARRIED

**9. NEW BUSINESS**

**10. MOTIONS**

**11. ADMINISTRATION REPORT**

**12. FINANCE REPORT**

**13. READING OF BYLAWS**

**14. NOTICE OF MOTION**

**15. INQUIRIES**

**16. IN-CAMERA**

**16.1 Strategic Planning document**

2025-031 SCHWEHR: That Council move to an in-camera session to discuss the Strategic Planning document at 5:51 pm.

LEVESQUE: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Archer, Schwehr and Levesque; and CAO.

2025-032 ARCHER: That Council reconvenes to Open Council Meeting at 7:25 p.m.

SCHWEHR: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Archer, Schwehr and Levesque; and CAO.

**18. INFORMATION ITEMS/CORRESPONDENCE**

**19. ADJOURNMENT**

2025-033 LEVESQUE: That this meeting now be adjourned at 7:26 p.m.

SMITH-WINDSOR: Seconded the motion

CARRIED

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Mayor Margaret Smith-Windsor

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CAO Michele Bonneau

Hi Michele,

It looks like we will have several people from Parks Canada along with Jim Kirby from Waskesiu Council/Foundation. I need to check with you on 2 things:

1. Do we have equipment for a PowerPoint presentation? Screen and their ability to connect their computer.
2. Do we have the ability to put this on teams or zoom for the president of McPhee? She is the only one attending online.

I think we should put this group first as they are fairly large and then we will most likely be able to have the room return to normal after that.

Let me know as I need to confirm with them. Thanks.

~J



David & Jacqueline  
306-961-9172  
[www.archerrealestate.ca](http://www.archerrealestate.ca)

Hello Jacqueline,

Thank you for providing these details. Tom, Kaylene, Scott and I are planning to attend and present in person. We look forward to joining you next Tuesday evening!

Is there equipment set up in the lodge for sharing a PowerPoint presentation?

Thank you,  
Sarah Mitchell

Resource Management Officer, Prince Albert National Park  
Parks Canada / Government of Canada  
Box 100, Waskesiu Lake, SK S0J 2Y0  
[sarah.mitchell@pc.gc.ca](mailto:sarah.mitchell@pc.gc.ca) / Tel: 306-812-0174

Agente de gestion des ressources, Parc national de Prince Albert  
Parcs Canada / Gouvernement du Canada  
C.P. 100, Waskesiu Lake, SK S0J 2Y0



Trudy Engel<bridge.trudy@sasktel.net>

To: You

Cc: Colleen - Cottages

[← Reply](#) [↩ Reply all](#) [→ Forward](#) [...](#)

Tue 2/25/2025 3:53 PM

Good afternoon Michele.

Trudy Engel and myself

( Colleen Schwehr ) would like to be put on the agenda for the upcoming meeting.  
March 18th.

- 1) Recycling - ERCO would like permission to use the old Firehall for sorting recycling until such a time as the Fire Hall is under renovation
- 2) Website tab for ERCOA on Resort Village of Elk Ridge, combining Communication using Mail Chimp
- 3) Walking / Biking Pathway within Resort Village. How does council see themselves in assisting us ?

Thank you

Colleen Schwehr and Trudy Engel,  
Representing Elk Ridge Community Owners Association (ERCOA)

## Elk Ridge Utility Feb/March 2025 Report

### Operations:

- Michele can sign LOGS for Feb. 2025, day to day operations in compliance
- Drinking water Quality and Compliance Report ready to send to consumers Due: June 30/25
- Inspected lagoon March 13<sup>th</sup> ; recommend the Village send a letter to the occupants to remove items from area in the upcoming season

### Capitol Projects:

- Information on our source water and impact on a new water treatment plant will be distributed March 18th

### Budget:

### New Business:

- Meter reads due by March 31

### Standing:

- Lagoon area clean up. Resort must finish cleaning up and private tenant is unresolved to present date, WSA inspection is spring 2025
- Updated Water Quality/Quality Control Policy with the Village

## ADMINISTRATORS'S REPORT - March 18, 2025

<u>Date</u>	<u>ADMINISTRATION HIGHLIGHTS:</u>
	- Onsite visit by the auditor - March 11, 2025
	- all Utility bills are up to date - next billing - March 31, 2025
	- updated Bylaw 2025-01 - Council Procedures
	- Brent Friedt (SAMA) in Elk Ridge (March 18, 2025)
<u>Date</u>	<u>MINUTES FOLLOW UP</u>
	researching Meeting Management platform (Catalis) - used by Candle Lake, Lakeland, etc
	- Emergency Management Plan - Leslie Tucheck - scheduled for March 18/25 meeting
<u>Date</u>	<u>OFFICE NOTES</u>
	- Office hours Tuesday - Thursday (8:00 am - 4:00 pm)
<u>Date</u>	<u>HR/Personell NOTES</u>
	- Russell Nelson (vacation - March 11 - 18)
	- By the end of February - accumulation of 1800 hours under Nicole Lerat (1815.25)
<u>Date</u>	<u>GRANT UPDATES/UPCOMING</u>
	- Sask Lotteries grant submitted
<u>Date</u>	<u>RATEPAYER CONCERNS</u>
	- concerns raised over the registration of easements with ISC

Report Date  
2025-03-14 3:24 PM

**RESORT VILLAGE OF ELK RIDGE**  
**Water & Sewer Utility**  
For the Period Ending February 28, 2025

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	Current	Year To Date	Budget	Variance	%
<b>Revenues</b>					
<b>Fees &amp; Charges</b>					
440-110-100 - Water - Residential	(381.88)	(259.61)		(259.61)	
440-200-100 - Sewer - Residential	(11.25)	(6.25)		(6.25)	
<b>Investment Income and Commissions</b>					
470-100-200 - Interest Revenue - Utility	490.46	1,088.86		1,088.86	
<b>Total Revenues:</b>	<b>97.53</b>	<b>823.00</b>	<b>0.00</b>	<b>823.00</b>	<b>0.00</b>
<b>Expenditures</b>					
<b>Water &amp; Sewer Expenditures</b>					
580-110-120 - UT - Water - Salaries - Operators	9,195.33	17,968.68		(17,968.68)	
580-120-120 - UT - Water - Benefits - Operators	2,068.22	4,184.28		(4,184.28)	
580-200-120 - UT - Water - CS - Engineering	7,250.00	7,250.00		(7,250.00)	
580-220-100 - UT - Water - CS - Licenses & Permits		166.57		(166.57)	
580-230-100 - UT - Water - CS - Mileage	395.04	835.42		(835.42)	
580-290-100 - UT - Water - CS - Laboratory Testing		842.70		(842.70)	
580-300-110 - UT - Water - Heat	294.45	615.75		(615.75)	
580-300-120 - UT - Water - Power	1,647.84	2,656.52		(2,656.52)	
580-300-140 - UT - Water - Telephone		139.54		(139.54)	
580-430-130 - UT - Water - Matis & Suppl - WTP	4,302.96	4,302.96		(4,302.96)	
580-450-100 - UT - Water - Chemicals	1,010.42	2,052.70		(2,052.70)	
<b>Total Expenditures:</b>	<b>26,164.26</b>	<b>41,015.12</b>	<b>0.00</b>	<b>(41,015.12)</b>	<b>0.00</b>
<b>Change in Net Financial Assets</b>	<b>(26,066.73)</b>	<b>(40,192.12)</b>	<b>0.00</b>	<b>(40,192.12)</b>	<b>0.00</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>(26,066.73)</b>	<b>(40,192.12)</b>	<b>0.00</b>	<b>(40,192.12)</b>	<b>0.00</b>

Report Date  
2025-03-14 1:50 PM

Resort Village of Elk Ridge  
Statement of Financial Activities - Detailed  
For the Period Ending February 28, 2025

Page 1

	Current	Year To Date	Budget	Prior Year Actual
<b>REVENUES</b>				
<b>TAXATION</b>				
<b>Municipal Taxes</b>				
410-130-100 - Discount on Municipal Tax - Property	(351.34)	(1,765.58)		(1,047.07)
	(351.34)	(1,765.58)	0.00	(1,047.07)
<b>Penalties on Tax Arrears</b>				
410-400-210 - Penalty on Mun Taxes Arrears - Property	48.41	113.03		247.49
	48.41	113.03	0.00	247.49
<b>TOTAL TAXATION:</b>	(302.93)	(1,652.55)	0.00	(799.58)
<b>FEES AND CHARGES</b>				
<b>Other</b>				
<b>Tax Certificate</b>				
420-800-100 - F&C - Tax Certificate	50.00	50.00		50.00
	50.00	50.00	0.00	50.00
	50.00	50.00	0.00	50.00
<b>TOTAL FEES AND CHARGES:</b>	50.00	50.00	0.00	50.00
<b>UTILITIES</b>				
<b>Water</b>				
440-110-100 - Water - Residential	(381.68)	(259.61)		
	(381.68)	(259.61)	0.00	0.00
<b>Sewer</b>				
440-200-100 - Sewer - Residential	(11.25)	(6.25)		
	(11.25)	(6.25)	0.00	0.00
<b>TOTAL UTILITIES:</b>	(392.93)	(265.86)	0.00	0.00
<b>CONDITIONAL GRANTS</b>				
<b>Federal</b>				
450-240-100 - Conditional - Federal - CCBF		4,026.00		
	0.00	4,026.00	0.00	0.00
<b>Local</b>				
450-400-100 - Conditional - Local - MMSW	462.99	462.99		
	462.99	462.99	0.00	0.00
<b>TOTAL CONDITIONAL GRANTS:</b>	462.99	4,488.99	0.00	0.00
<b>INVESTMENT INCOME AND COMMISSIONS</b>				
<b>Investment and Income Revenue</b>				
470-100-100 - Interest Revenue - General	773.68	1,747.70		
470-100-200 - Interest Revenue - Utility	490.48	1,088.86		
	1,264.12	2,836.56	0.00	0.00

Report Date  
2025-03-14 1:50 PM

Resort Village of Elk Ridge  
Statement of Financial Activities - Detailed  
For the Period Ending February 28, 2025

Page 2

	Current	Year To Date	Budget	Prior Year Actual
TOTAL INVESTMENT INCOME AND COMMISSIONS:	1,264.12	2,836.56	0.00	0.00
TOTAL REVENUES:	1,081.25	5,457.14	0.00	(749.58)

Report Date  
2025-03-14 1:50 PM

**Resort Village of Elk Ridge**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

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	Current	Year To Date	Budget	Prior Year Actual
<b>EXPENDITURES</b>				
<b>GENERAL GOVERNMENT SERVICES</b>				
<b>Wages &amp; Benefits</b>				
<b>Wages</b>				
510-110-110 - GG - Council - Indemnity	1,450.00	2,737.50		2,200.00
	1,450.00	2,737.50	0.00	2,200.00
510-110-230 - GG - Wages - Administrator	3,770.44	7,511.87		4,840.35
	5,220.44	10,249.37	0.00	7,040.35
<b>Benefits</b>				
510-120-110 - GG - Council - Payroll Benefits	22.68	41.04		
	22.68	41.04	0.00	0.00
510-120-230 - GG - Benefits - Administration	598.77	1,192.79		758.49
510-130-230 - GG - Benefits - Group Insurance	103.64	207.28		
	725.09	1,441.11	0.00	758.49
	5,945.53	11,690.48	0.00	7,798.84
<b>Professional/Contract Services</b>				
510-200-130 - GG - Cont. - Audit/Accounting				390.00
510-200-150 - GG - Cont. - Assessment - SAMA	5,984.00	5,984.00		5,655.00
510-200-170 - GG - Cont. - Advertising	410.03	410.03		
510-200-190 - GG - Cont. - Office Rent	500.00	1,000.00		1,000.00
510-210-150 - GG - Cont. - Council - Workshops/Meeting	200.00	200.00		
510-210-160 - GG - Cont. - Admin Mileage	80.30	80.30		
510-230-100 - GG - Cont. - Insurance - General & Bond		22,860.00		2,139.00
510-240-100 - GG - Cont. - Memberships & Subscriptions	680.63	698.60		1,145.11
510-250-150 - GG - Cont. - Software/Hardware Contracts	395.37	790.74		852.22
510-280-100 - GG - Cont. - Printer Lease/Copies				86.94
510-280-150 - GG - Cont. - Mentoring	1,573.13	1,573.13		1,398.10
510-280-170 - GG - Cont. - Assessment Appeals				472.50
510-290-100 - GG - Cont. - Bank Charges	55.00	67.00		79.00
	9,878.46	33,663.80	0.00	13,217.87
<b>Utilities</b>				
510-300-140 - GG - Utility - Internet				38.18
510-300-141 - GG - Utility - Cell Phone	120.55	241.10		195.60
	120.55	241.10	0.00	233.78
<b>Maintenance, Material and Supplies</b>				
510-400-110 - GG - M&S - Postage		124.00		
510-410-140 - GG - M&S - Office Supplies				4.43
510-440-100 - GG - M&S - Data Processing Supplies	63.60	63.60		
	63.60	187.60	0.00	4.43
<b>Other</b>				
510-900-110 - GG - Other	43.01	43.01		
	43.01	43.01	0.00	0.00
<b>TOTAL GENERAL GOVERNMENT SERVICES:</b>	<b>16,051.15</b>	<b>45,825.99</b>	<b>0.00</b>	<b>21,254.92</b>

Report Date  
2025-03-14 1:50 PM

**Resort Village of Elk Ridge**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

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	Current	Year To Date	Budget	Prior Year Actual
<b>PROTECTIVE SERVICES</b>				
<b>FIRE PROTECTION</b>				
Professional/Contractual Services				
525-210-210 - PS Fire Dispatch Services				186.90
525-260-100 - PS - Fire - Contract Other		178.00		
	0.00	178.00	0.00	186.90
<b>TOTAL FIRE PROTECTION:</b>	0.00	178.00	0.00	186.90
<b>TOTAL PROTECTIVE SERVICES:</b>	0.00	178.00	0.00	186.90
<b>TRANSPORTATION SERVICES</b>				
<b>MAINTENANCE</b>				
Professional/Contractual Services				
530-210-130 - TS - Contract - Snow Removal	5,162.30	8,022.96		3,319.99
	5,162.30	8,022.96	0.00	3,319.99
<b>Utilities</b>				
530-300-110 - TS - Utility - Heat	131.93	263.19		330.82
530-300-120 - TS - Utility - Power				551.56
530-310-100 - TS - Utility - Power - Street Lights	853.30	1,711.47		1,704.60
	985.23	1,974.66	0.00	2,586.98
<b>TOTAL MAINTENANCE:</b>	6,147.53	9,997.62	0.00	5,906.97
<b>TOTAL TRANSPORTATION SERVICES:</b>	6,147.53	9,997.62	0.00	5,906.97
<b>ENVIRONMENTAL SERVICES</b>				
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection/Disposal	435.40	904.80		741.74
540-200-120 - EH&W - Cont. - Recycle Contract	451.20	1,290.70		859.40
540-210-300 - EH&W - Cont. - Other Services				2,497.50
540-210-310 - EH&W - Cont. - Waste Bin Monitoring	200.00	400.00		350.00
	1,086.60	2,595.50	0.00	4,448.64
<b>TOTAL ENVIRONMENTAL SERVICES:</b>	1,086.60	2,595.50	0.00	4,448.64
<b>RECREATION AND CULTURAL SERVICES</b>				
Grants and Contributions				
570-500-120 - R&C - Grants - Community Rec Initiative		12,000.00		
	0.00	12,000.00	0.00	0.00
<b>TOTAL RECREATION AND CULTURAL SERVICES:</b>	0.00	12,000.00	0.00	0.00
<b>TOTAL EXPENDITURES:</b>	23,285.28	70,597.11	0.00	31,797.43
<b>CHANGE IN NET-FINANCIAL ASSETS</b>				
Revenues	1,081.25	5,457.14	0.00	(749.58)
Expenditures	23,285.28	70,597.11	0.00	31,797.43
<b>CHANGE IN NET FINANCIAL ASSETS</b>	(22,204.03)	(65,139.97)	0.00	(32,547.01)
<b>OPERATING SURPLUS/DEFICIT (Chg in Net Asst)</b>	(22,204.03)	(65,139.97)	0.00	(32,547.01)

Report Date  
2025-03-14 1:50 PM

**Resort Village of Elk Ridge**  
**Statement of Financial Activities - Detailed**  
For the Period Ending February 28, 2025

Page 5

	Current	Year To Date	Budget	Prior Year Actual
CHANGE IN GENERAL SURPLUS	(22,204.03)	(65,139.97)	0.00	(32,547.01)

**February 28, 2025**

**Affinity Bank Balance**

As of February 28, 2025	\$ 454,967.92
<b>Add:</b>	
Outstanding Deposits:	
	\$ 25.00
- overpayment of etransfer 2024-0113	\$ 0.30
<b>Less:</b>	
Outstanding Payments (See attached)	\$ 32,223.79
	\$ -
Reserve Transfers not Transferred Yet	\$ 120,000.00
<b>Reconciled Balance</b>	<b>\$ 302,769.43</b>
<b>General Ledger Bank Balance at Month End (110-110-120)</b>	<b>\$ 302,769.43</b>

**List of Outstanding Cheques**

360	SAMA	5,984.00
361	John Brooks Co.	4,505.93
OB	SaskPower	2,621.74
OB	SaskEnergy	447.69
eTr	Greenland Waste	930.97
eTr	MR. APP & Website Dev	439.04
eTr	Ministry of Finance	8,883.97
eTr	Nicole Lerat	1,651.79
eTr	Aquifer Group of Co.	1,059.23
eTr	Lakeland Excavating	1,710.23
eTr	CRA	3,989.20

**Total Outstanding Cheques 32,223.79**

**GL Entries**

	DR	CR
1 Bank Charges	55.00	
Bank		55.00
<b>Record Dec Bank Charges</b>		
2 Bank	773.66	
Interest Revenue		773.66

Date Printed  
2025-03-14 2:47 PM

**Resort Village of Elk Ridge**  
**List of Accounts for Payment**  
Batch: 2025-00009 to 2025-00019

Page 1

Bank Code: Bank1 - Main Demand

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	Payment Amount
359	2025-02-19	KOWBEL-NESBITT, TERRI	299.20
360	2025-02-19	SAMA	5,984.00
361	2025-02-19	JOHN BROOKS COMPANY LTD	4,505.93
Total Computer Cheque:			10,789.13

**E-TRANSFER**

Payment #	Date	Vendor Name	Payment Amount
2025-0010	2025-02-06	Gary Provencher	200.00
2025-0011	2025-02-06	MUNISOFT	415.14
2025-0012	2025-02-12	ELK RIDGE RESORT	525.00
2025-0013	2025-02-18	ELK RIDGE RESORT	210.00
2025-0014	2025-02-18	NELSON, G. RUSSELL	115.60
2025-0015	2025-02-04	MUNISOFT	66.60
2025-0016	2025-02-19	BONNEAU, MICHELE	84.32
2025-0017	2025-02-28	GREENLAND WASTE DISPOSAL LTD.	930.97
2025-0018	2025-02-28	M.R. APP & WEBSITE DEVELOPMENT STUDIO	439.04
2025-0019	2025-02-28	MINISTRY OF FINANCE	8,883.97
2025-0020	2025-02-28	NICOLE LERAT	1,651.79
2025-0021	2025-02-28	AQUIFER GROUP OF COMPANIES	1,059.23
2025-0022	2025-02-28	LAKELAND EXCAVATING SERVICES LTD.	1,710.23
Total E-Transfer:			16,291.89

**ONLINE BANKING**

Payment #	Date	Vendor Name	Payment Amount
2025-0007	2025-02-04	MUNICIPAL EMPLOYEES PENSION PLAN	2,255.08
2025-0008	2025-02-18	SUMA Group Benefits	444.75
2025-0009	2025-02-28	CANADA REVENUE AGENCY	3,989.20
2025-0010	2025-02-28	Saskpower	2,621.74
2025-0011	2025-02-22	Sasktel	126.26
2025-0012	2025-02-27	SASKENERGY	447.69
2025-0013	2025-02-27	SUMA	714.66
Total Online Banking:			10,599.38

**CAFT CREDIT**

Payment #	Date	Vendor Name	Payment Amount
202502-01	2025-02-18	ASSOCIATED ENGINEERING	7,612.50
202502-02	2025-02-18	LAKELAND EXCAVATING SERVICES LTD.	3,709.20
Total CAFT Credit:			11,321.70

Total Bank1: 49,002.10

Certified Correct this March 11, 2025

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



Government  
— of —  
Saskatchewan  
Minister of  
Government Relations  
Legislative Building  
Regina, SK Canada S4S 0B3

As you may be aware, today, Premier Scott Moe announced a number of measures to respond to the imposition of tariffs by the United States (US). As a part of these measures, goods and services procured by the Government of Saskatchewan must prioritize Canadian suppliers, with the goal of reducing or eliminating US procurement.

With the goal of reducing or eliminating US procurement, any future capital projects have been paused and for those projects in process contractors will be asked to report on American product and reduce where able.

The Government of Saskatchewan will always stand up for Saskatchewan to protect our jobs, our economy, and our residents. As such, it is our expectation that municipalities will follow this direction by adopting similar procurement policies that prioritize Canadian goods and services.

I would like to thank you in advance for your cooperation as we navigate these difficult times.

Sincerely,

Eric Schmatz

Minister of Government Relations

Minister Responsible for First Nations, Métis and Northern Affairs

Minister Responsible for the Provincial Capital Commission

cc: Laurier Donais, Deputy Minister, Government Relations

Randy Goulden, President SUMA

Bill Huber, President, SARM

North Central Saskatchewan Waste Management Corp  
Box 23045 South Hill Post Office  
Prince Albert, SK, S6V 8A7

Greetings North Central Saskatchewan Waste Management Corp. Member:

NCSWMC will be holding its annual meeting on Thursday April 24, 2025.

The meeting will take place at My Place Bistro, 2345 10, Avenue West Prince Albert(2<sup>nd</sup> floor Victoria Square building by the Vic hospital).

Cocktails at 5:00pm, dinner at 6:00pm followed by the meeting.

The agenda this year focuses on a new program called Extended Producer Responsibility (EPR) that will have serious implications on NCSWMC. We will have Kelly Goyer from SK Recycles making a presentation on the new program.

I cordially invite your NCSWMC representative and other council members or administration to attend this very important annual meeting.

Please feel free to pass this invitation on to your representative(s).

I request that you contact me by April 18, 2025, if you can attend and how many as I will need to provide a number for the caterer. For more information, please do not hesitate to contact me.

Thank you.

Sincerely,



Louis Hradecki

Board Manager/Secretary Treasurer NCSWMC

email: [ncswmc@sasktel.net](mailto:ncswmc@sasktel.net)

Phone: 306 961-4540