

Resort Village of Elk Ridge
Agenda
May 20, 2025 at 4:30 pm – Regular Council Meeting
Whitetail Tail Room – Elk Ridge Resort

1. Call to Order – The Mayor will call the meeting of Council to order

2. Approval of Agenda

MOTION: That the agenda for this meeting be approved as presented.

3. Adoption of Minutes

3.1 Regular Meeting Minutes - April 15, 2025

3.2 Special Meeting Minutes – May 15, 2025

4. Declaration of Conflict of Interest

5. Delegations

5.1 WTP Upgrades – Technical Memorandum – Joshua Yohnke

5.2 CHIF Grant – Lagoon expansion

5.3 EMO – Leslie Tuckek & EMO plan

6. Public Hearings

7. Public Acknowledgements

7.1 Hugh Munro

<https://www.kettlevalleymemorial.ca/obituaries/Hugh-Munro?obId=42184160>

8. Business Arising from Minutes

8.1 Proposed Parcels A and B – Commercial - SUBD-004099-2025

9. New Business

9.1 Acknowledgement of Fidelity Insurance

9.2 EMO Plan

9.3 Community BBQ

9.4 Active Transportation Committee Report

10. Motions

11. Administration Reports

11.1 Utility Report & Financial

11.2 CAO Report

12. Financial Statements:

12.1 Detailed Financial Report, Bank Reconciliation, List of Accounts for Payment

13. Reading of Bylaw

13.1 DOCP – District Official Community Plan

14. Notice of Motion

15. Inquiries

16. Incamera:

16.1 CAO – salary review

17. Information Items/Correspondence:

17.1 NCDPC – April 22, 2025 Meeting - Draft Minutes

17.2 Great Blue Heron/Prince Albert National Park Spring Meeting

17.2 Lakeland & District Co-operative Volunteer Fire Department

17.3 School Rate Acknowledgement

17.4 Sask Lotteries – April 16, 2025

18. Adjournment

**Resort Village of Elk Ridge
Regular Meeting Minutes Council
April 15, 2025**

Regular meeting of Council held on Tuesday March 18, 2025 at 4:30 p.m. at Elk Ridge Resort lodge.

Present: Mayor Margaret Smith-Windsor
Councillors Jacqueline Archer
Daniel Levesque
Russell Schwehr
Payton Hall

CAO Michele Bonneau
Utility staff Terri Kowbel-Nesbitt

Delegations Routes2SK (Kari Bryson & Garry McKay)
Eagle View Villa Unit 7 & 8 owners

- Ron Erikson
- Barry Anderson
- Trevor Klassen (legal counsel)

1. CALL TO ORDER

Mayor Smith-Windsor called this regular meeting of the Council to order at 4:30 pm

2. APPROVAL OF AGENDA

2025-047 ARCHER: That the agenda be adopted as amended.
9.3 UMAAS Convention
9.4 Manager – Public Works and Utilities – job description
9.5 BRC Event – May 17-18, 2025 (Elk Ridge Resort)
SCHWEHR: Seconded the motion

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Meeting Minutes – March 18, 2025

2025-048 HALL: That the minutes of the March 18, 2025 Regular Council Meeting be adopted as amended.
Motion 2025-041:
That a **Management Audit** be conducted to review the process by which the utility easements were registered.
LEVESQUE: Seconded the motion

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. DELEGATIONS

5.1 Elk Ridge Resort – 2025 Reassessment Tax Implications

- That Council adopt a Revenue Neutral Reassessment Policy that has the Commercial Sector generating the same taxes from the mill rate in 2024
- That Council adopt this Policy at the earliest possible date.

5.2 Easements – Ron Erikson, Barry Anderson and Trevor Klassen (legal counsel)

- Easement registered on condo property
- Structure and framework for the utility services moving forward

6. PUBLIC HEARINGS

7. PUBLIC ACKNOWLEDGEMENTS

- Long time residents ... Drew Byers and Eloise Johnson recently passed
- Condolences to their families

8. BUSINESS ARISING FROM MINUTES

8.1 Proposed Parcels A & B – Commercial – SUBD-004099-2025

2025-049 HALL: That Council table this for further information and consultation.
LEVESQUE: Seconded the motion.

CARRIED

9. NEW BUSINESS

9.1 Strategic Plan

2025-050 SCHWEHR: That Council approve the draft Strategic Plan and submit further editorials by May 13, 2025.
ARCHER: Seconded the motion.

CARRIED

9.2 Catalis

2025-051 ARCHER: That Council approve to the purchase of the Catalis Meeting Management subscription as quoted on March 17, 2025.
SCHWEHR: Seconded the motion.

CARRIED

9.3 UMAAS Convention – June 3 – 6, 2025

2025-052 ARCHER: That Council approve the proposed cost (\$1200.86) for the CAO to attend the UMAAS Convention in Saskatoon – June 3-6, 2025.
HALL: Seconded the motion.

CARRIED

9.4 Manager – Public Works and Utilities – Job Description

Council to review and provide feedback to CAO by April 21, 2025

9.5 BRC Event – May 17-18, 2025 – Elk Ridge Resort

Information: Special liquor permit required.

10. MOTIONS

11. ADMINISTRATION REPORTS

11.1 Utility Report

2025-053 ARCHER: That Council approve to purchase 70 remote reading units and necessary software and hardware for utility meter reading as per quote (Feb 12).
LEVESQUE: Seconded the motion

CARRIED

2025-054 ARCHER: That the Utility Report be accepted as presented.
SCHWEHR: Seconded the motion

CARRIED

11.2 Administrator's Report

2025-055 SCHWEHR: That Council agrees with the peak population projections presented for the water treatment plant project preliminary design.

Table 1-1 Population Projections			
Year	Average Seasonal Population	Peak Population	Notes
2024	631	900	<ul style="list-style-type: none"> • 584 buildings • 48 of 67 Stage 1 Seasonal RV park lots
2040	763	1089	<ul style="list-style-type: none"> • 595 buildings • 67 of 67 Stage 1 RV park lots • 42 of 42 Stage 2 Seasonal RV Park lots • One 36 unit condo complex
2050	786	1121	<ul style="list-style-type: none"> • 610 buildings • 67 of 67 Stage 1 RV park lots • 42 of 42 Stage 2 Seasonal RV Park lots • One 36 unit condo complex

LEVESQUE: Seconded the motion.

CARRIED

2025-056 SCHWEHR: That the Administrator's Report be accepted as presented.
HALL: Seconded the motion.

CARRIED

12. FINANCIAL REPORT

12.1 Utility Statement

2025-057 ARCHER: That the Water & Sewer Utility Financial Statement be accepted and filed.
HALL: Seconded the motion.

CARRIED

12.2 Detailed Financial Statement, Bank Reconciliation, Payments Register

2025-058 ARCHER: That the statement of financial activities, bank reconciliation and Payments Register for the month of March be approved.
HALL: Seconded the motion

CARRIED

13. READING OF BYLAWS

13.1 Bylaw 2025-01 Council Procedures

2025-059 HALL: That Bylaw No 2025-01 Council Procedures be amended to extend the length of time a delegation can address Council to 20 minutes (Sections 25.5 and 25.6).
ARCHER: Seconded the motion

CARRIED

2025-060 SCHWEHR: That Bylaw No 2025-01 Council Procedures be now read a third time and adopted as amended.
ARCHER: Seconded the motion

CARRIED

14. NOTICE OF MOTION

2025-061 ARCHER: That Council reschedule the Regular Meeting start times to 9:00 am instead of 4:30 pm on June 17, July 22 August 19, 2025.
LEVESQUE: Seconded the motion

CARRIED

15. INQUIRIES

16. IN-CAMERA

16.1 Requests for information

2025-062 ARCHER: That Council move to an in-camera session to discuss requests for information at 7:40 pm.

SCHWEHR: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Levesque, Archer, Hall and Schwehr; CAO

2024-063 ARCHER: That Council reconvenes to Regular Council Meeting at 8:00 p.m.

SCHWEHR: Seconded the motion

CARRIED

Present: Mayor Smith-Windsor; Councillors Levesque, Archer, Hall and Schwehr; CAO

17. INFORMATION ITEMS/CORRESPONDENCE

17.1 North Central Planning District Commission – March 25, 2025

2025-064 SMITH-WINDSOR: That Council acknowledge receipt of the minutes of the NCPDC – March 25, 2025

ARCHER: Seconded the motion

CARRIED

18. ADJOURNMENT

2025-065 HALL: That this meeting now be adjourned at 8:01 p.m.

LEVESQUE: Seconded the motion

CARRIED

Mayor Margaret Smith-Windsor

CAO Michele Bonneau

**Resort Village of Elk Ridge
Special Council Meeting Minutes
May 15, 2025**

A special meeting of Council held on Tuesday, May 15, 2025 at 4:30 p.m. in the former fire hall.

Present: Mayor Margaret Smith-Windsor
Councillors Russell Schwehr
Payton Hall
Daniel Levesque
Jacqueline Archer

CAO Michele Bonneau

1. CALL TO ORDER

Mayor Smith-Windsor called the meeting to order at 4:30 p.m.

2. APPROVAL OF AGENDA

2025-066 SCHWEHR: That the agenda for this meeting be approved as amended
8.1 Scenarios – Mill rate
8.2 Audited Financial Statements – draft
8.3 Operating budget 2025
8.4 Capital Budget
8.5 Utility budget
LEVESQUE: Seconded the motion

CARRIED

3. ADOPTION OF MINUTES

4. DECLARATION OF CONFLICT OF INTEREST

5. DELEGATIONS

6. PUBLIC HEARINGS

7. PUBLIC ACKNOWLEDGEMENTS

8. BUSINESS ARISING FROM MINUTES

8.1 Scenarios

2025-067 ARCHER: That Council approves a uniform mill rate of 2.40 for 2025. (Bylaw 2025-02)
HALL: Seconded the motion

CARRIED

8.2 Audited Financial Statements

2025-068 SMITH-WINDSOR: That Council approves the 2024 Draft Audited Financial Statements as presented by Jenson Stromberg Chartered Professional Accountants.
ARCHER: Seconded the motion

CARRIED

2024-069	8.3 Operating Budget 2025	ARCHER: That Council approves the 2025 Operating Budget – May 15, 2025 projecting revenue of \$424,878 and expenses of \$398,409. SCHWEHR: Seconded the motion.	CARRIED
2024-070	8.4 Capital Budget 2025	ARCHER: That Council approves the 2025 Capital Budget – May 15, 2025 of \$260,000. <ul style="list-style-type: none"> • fire hall renovation (\$100,000) • road building (\$70,000), • active transportation (\$60,000) • water meter remote reading (\$30,000). HALL: Seconded the motion.	CARRIED
2025-071	8.5 Utility Budget	ARCHER: That Council approves the Utility Budget – May 15, 2025 projecting revenue of \$555,500 and expenses of \$316,100 and capital purchases of \$30,000 for backup pumps for the lift stations and Well #6. SCHWEHR: Seconded the motion	CARRIED
	9. NEW BUSINESS		
	10. MOTIONS		
	11. ADMINISTRATION REPORT		
	12. FINANCIAL REPORT		
2025-072	13. READING OF BYLAWS		
	13.1 Bylaw 2025-02 Mill Rate and Base Tax	HALL: That Bylaw 2025-02 Mill Rate and Base Tax Bylaw, be introduced and read a first time. ARCHER: Seconded the motion.	CARRIED
2025-073		SCHWEHR: That Bylaw 2025-02 Mill Rate and Base Tax Bylaw be now read a second time. LEVESQUE: Seconded the motion.	CARRIED
2025-074		HALL: That leave be granted for third reading of Bylaw 2025-02 Mill Rate and Base Tax Bylaw. ARCHER: Seconded the motion	UNANIMOUSLY CARRIED
2025-075		SCHWEHR: That Bylaw 2025-02 Mill Rate and Base Tax Bylaw be now read a third time and adopted. ARCHER: Seconded the motion	CARRIED
	14. NOTICE OF MOTION		
	15. INQUIRIES		

16. IN-CAMERA

17. INFORMATION ITEMS/CORRESPONDENCE

17. ADJOURNMENT

2025-076

ARCHER: That this meeting now be adjourned at 6:30 p.m.

LEVESQUE: Seconded the motion

CARRIED

Mayor Smith-Windsor

CAO Michele Bonneau



TECHNICAL MEMORANDUM

Issue Date:	April 29, 2025	Reference/Project No.:	2024-4199-00
To:	Michele Bonneau	Previous Issue Date:	n/a
From:	Joshua Yohnke		
Client:	Resort Village of Elk Ridge		
Project Name:	Water Treatment Plant Upgrades		
Subject:	Raw Water Upgrades		

1 INTRODUCTION

The Resort Village of Elk Ridge (Village) has two existing groundwater wells, PW6-2011 and PW7-2014. Both wells are installed immediately north of the Water Treatment Plant (WTP) and within close proximity to each other. Both wells are rated to produce approximately 6.49 L/s. PW6-2011 and PW7-2014 are each equipped with 7.5 Hp Goulds 55GS75 submersible pumps, producing approximately 4.1 L/s (54 lgal/min) and 3.8 L/s (50 lgal/min), respectively. Currently the Village is experiencing an excessive concentration of entrained sediment in the water produced from well PW7-2014; thereby, rendering the well unusable. To resolve the issue, the Village contacted Beckie Hydrogeologists (1990) Ltd. (Beckie) to obtain a proposal. Beckie submitted a proposal August 24, 2024, outlining the following options:

- Design and install a new well (PW8) on the Village owned property north of the WTP.
- Design and install a screen liner within PW7-2014 to eliminate or reduce the entrained sediment in the water produced from this well.

At the request of the Village, Associated Engineering (Associated) contacted Beckie to discuss the contents of their August 24, 2024 proposal. This Technical Memorandum has been prepared to summarize the discussions with Beckie and to provide the Village with information related to current and future WTP operations.

2 POPULATION AND WATER DEMANDS

The water system for the Village must be able to provide a sufficient supply of water to all residents and businesses. Since the population of any community changes with time, it is important to design a water system that is capable of providing enough capacity to support a growing population.

A population and water demand analysis were completed by the Village and provided to Associated within the Request for Proposal documents. These identified design parameters will be used to project the water demand herein and are summarized below.

2.1 POPULATION PROJECTIONS

In order to present an analysis of the projected population for the Village, data was provided by the Village to establish a population baseline. The Village provided the average seasonal population estimates for 2024, 2040, and 2050 as well as the peak seasonal population, derived from a model originally developed in 2020. This model was created using the Delphi Methodology and calibrated with 2019 Canadian census data. The modeling effort was led by an expert panel that included representatives from the Hamlet of Elk Ridge (now the Resort Village of Elk Ridge), two senior leaders from R2SK, and a member of the Estates Condo Board. The population analysis for this report is based on the data provided by the Village as defined in **Table 2-1**.



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Table 2-1 Population Projections

Year	Average Seasonal Population	Peak Population	Notes
2024	631	900	<ul style="list-style-type: none"> 584 buildings 48 of 67 Stage 1 Seasonal RV Park lots
2040	763	1089	<ul style="list-style-type: none"> 595 buildings 67 of 67 Stage 1 RV park lots 42 of 42 Stage 2 Seasonal RV Park lots One 36-unit condo complex
2050	786	1121	<ul style="list-style-type: none"> 610 buildings 67 of 67 Stage 1 RV park lots 42 of 42 Stage 2 Seasonal RV Park lots One 36-unit condo complex

By analyzing the data, the annual growth rate can be calculated to support growth projection in this report. Based on the baseline 2024 historical value, an annual growth rate of 1.2% is projected from 2024 to 2040, followed by a reduced growth rate of 0.29% from 2040 to 2050.

Table 2-2 Historical Raw Water Consumption for the Village

Year	Population ¹	Annual Usage (m ³)	Maximum Day (m ³ /day)	Average Day (m ³ /day)	Average Day (L/cap/day)	Maximum Day Factor
2024	631	35,381	250	95	151	2.63
2023	631	36,700	286	99	156	2.89
2022	631	41,362	232	111	176	2.09
2021	631	37,034	416	100	158	4.18
Average					160	2.95

¹Population was assumed to be constant for 2021 to 2024.

The historical population was held constant at 631, based on 2024 population provided by the Village, since the historical population was not well-known. The Average Day (L/capita/day) for each year was determined by dividing the annual water demand by the corresponding population. A constant population across all years allows for a consistent comparison of per capita water use and helps isolate usage trends. The average of the values, 160 L/cap/day, was then applied in future raw demand projections. Analysis of raw vs. potable water flow rates indicates that the WTP wastes approximately 10% of the pumped raw water for filter backwashing, internal usage, etc., resulting in a 144 L/cap/day for potable water.

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2.2 Project Raw Water Demand

For the Village, the following parameters were used to predict the growth of the community and the related water demand over a 25-year design horizon:

- A baseline 2024 population of 631 people for an average seasonal with a peak seasonal population of 900 people, based on the population data provided by the Village.
- An annual growth rate of 1.2% from 2024 to 2040 and an annual growth rate of 0.29% from 2040 to 2050.
- A per capita demand of 160 L/cap-day for raw water, 144 L/cap-day for potable water.
- A maximum day factor of 2.9.
- A peak hour factor of 4.13 is used based on the Water Security Agency, Saskatchewan Community Use Records, for a community with a population range of 501 to 1,000.
- Water Treatment Plant - Monthly Report Records 2020 to 2024.

Based on this data and the population projections discussed above, Table 2-3 below has been developed to project the average daily and maximum daily raw water demands from 2025 to 2050.

Table 2-3 Raw Water Demand Projections

Year	Average Day Raw Water Demand (L/s)	Max Day Raw Water Demand (L/s)	Year	Average Day Raw Water Demand (L/s)	Max Day Raw Water Demand (L/s)
2025	1.8	5.4	2038	2.2	6.3
2026	1.8	5.5	2039	2.2	6.4
2027	1.9	5.6	2040	2.2	6.5
2028	1.9	5.6	2041	2.2	6.5
2029	1.9	5.7	2042	2.2	6.5
2030	2.0	5.8	2043	2.2	6.6
2031	2.0	5.8	2044	2.2	6.6
2032	2.0	5.9	2045	2.2	6.6
2033	2.0	6.0	2046	2.2	6.6
2034	2.1	6.0	2047	2.2	6.6
2035	2.1	6.1	2048	2.3	6.6
2036	2.1	6.2	2049	2.3	6.7
2037	2.1	6.3	2050	2.3	6.7

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3 RAW WATER UPGRADES OPTIONS

The Village has two groundwater wells, PW6-2011 and PW7-2014, each rated for approximately 6.49 L/s. Both are equipped with 7.5 Hp Goulds 55GS75 submersible pumps, delivering about 4.1 L/s (54 IGPM) and 3.8 L/s (50 IGPM), respectively. Currently, PW7-2014 is out of service due to excessive entrained sediment. To meet projected 2050 demands, estimated at 59,000 m³ annually, additional well capacity will be required.

3.1 SAND SEPARATION

Associated understands that that Village intends to proceed with installation of a recently procured sand separator. This sand separator would be installed ahead of the treatment system, on the raw water supply piping from PW7-2014. The intention of this work is to capture and remove the entrained sand from PW7-2014 before it enters the filtration units. Once installed, the sand separator is expected to allow PW7-2014 to return to service at a flow rate of up to 3.8 L/s. Actual pumping flow rates will need to be determined once the system is operational, as it is unknown how much additional headloss the sand separator will impart on the system.

3.2 PW8 INSTALLATION

Beckie anticipates PW8 will be similar to PW6-2011 and PW7-2014 in terms of capacity and water quality. Based on this, Beckie has determined the theoretical design capacity for PW8 to be 6.49 L/s. It should be recognized that the actual maximum day capacity of a water well may be less than the theoretical design capacity of the intake screen. The actual maximum day pumping capacity of well PW8 cannot be confirmed until the well has been installed and a supplementary pumping test has been.

Beckie expects both PW6-2011 and PW8 could operate simultaneously to provide a total raw water flow of up to 13 L/s to the WTP. The August 24, 2024 proposal submitted by Beckie indicates a total estimated cost of \$223,000 for well establishment, including well design, drilling and development of an observation well, drilling and development of production well PW8, well testing, and reporting. To enable operation of the well, design and construction of the well pumping system will be required. This system would include pump, piping, pitless adaptor, valving, etc. Based on similar projects recently completed, the cost for this work could be in the range of \$175,000, or more if the existing PW7-2014 electrical equipment cannot be reused.

Installation of PW8 is anticipated to cost a minimum of \$400,000 for a complete installation to achieve the following:

- Increase the capacity of the WTP's raw water supply from 6.49 L/s to approximately 13 L/s.
- Provide redundancy in the event of PW6-2011 failure.



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3.3 PW7-2014 SCREEN LINER

Beckie has indicated that installation of a screen liner in PW7-2014 is expected to address the sand entrainment issue. Beckie's proposal indicated a 75 mm diameter screen liner would have a theoretical design capacity of 6.49 L/s. The theoretical design capacity is based on the physical construction of the intake screen, on a water entrance velocity of 0.30 m/s and on a maximum up-hole velocity of 1.50 m/s. It should be recognized that the actual maximum day capacity of a water well may be less than the theoretical design capacity of the intake screen. The actual maximum day pumping capacity of well PW7-2014 after liner placement cannot be confirmed until the liner has been installed, and a supplementary pumping test has been completed on the well.

It is anticipated that the addition of a screen liner will increase drawdown within PW7-2014. This means the water level in the well will be reduced and the pump will need to be installed lower within the well. The screen liner would extend into the 200 mm diameter well casing, which would reduce the maximum depth that the service pump could be installed (the pump will not fit inside the screen liner). However, to maximize pump submergence and the available water level drawdown in the well, the pump could be lowered from its current depth of 77.11 m to the top of the screen liner. Beckie estimates the water level may drop between 10 and 20 m; thereby, reducing the capacity of the existing PW7-2014 pump from 3.8 L/s to approximately 3.1 L/s.

If a screen liner is installed into well PW7-2014, any subsequent rehabilitation work will be less effective than comparable rehabilitation work on well PW6-2011. Therefore, it is recommended that rehabilitation work be completed on well PW7-2014 prior to the installation of the screen liner to ensure the highest possible well efficiency.

Beckie does not expect installing the screen liner into PW7-2014 will impact PW6-2011. However, Beckie has indicated that it will not be possible to run PW6-2011 and PW7-2014 simultaneously at full production capacity. Beckie anticipates PW6-2011 and PW7-2014 could be operated together at a maximum combined flow rate of approximately 9.7 L/s.

Based on Beckie's August 24, 2024 proposal, installation of a sleeve liner into PW7-2014 is anticipated to cost approximately \$54,000 and achieve the following:

- Increase the capacity of the WTP's raw water supply from 6.49 L/s to approximately 9.7 L/s.
- Provide redundancy in the event of PW6-2011 failure.

To reinstate the current pumping capacity of PW7-2014, the pump within PW7-2014 could be upgraded. Re-establishing a flow rate of 3.8 L/s, with the additional head pressure, is likely to increase Beckie's estimate cost by approximately \$10,000. The existing pump from PW7-2014 could be kept as a spare for usage in PW6-2011. If the Village wished to maximize withdrawal from PW7-2014, a larger pump could be installed with upgraded electrical equipment. A larger pump and associated electrical equipment are likely to increase Beckie's estimate cost by approximately \$45,000, as electrical upgrades may be required to accommodate the larger pump. A similar approach could be taken with PW6-2011 to increase pumping capacity.

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4 OPTIONS COMPARISON

As part of WTP Upgrade project, Associated has conducted a preliminary review of future raw water demands. These projections suggest that the current raw water pumping capacity of 4.1 L/s is sufficient to accommodate average daily demands until beyond the year 2050; however, there is inadequate capacity to meet both current and future maximum daily demands. Additionally, it is important to consider the need for redundancy. It is highly recommended that the Village undertake improvements to establish redundancy within their raw water supply. At current, a failure of PW6-2011 could result in the full shutdown of the treatment system. Assuming the treated water reservoirs are full at the time of failure, the Village would have less than two days to complete repairs before running out of water. Either of the options presented within Beckie's August 24, 2024 proposal would provide some level of redundancy.

The preliminary design of the WTP upgrades is being completed to accommodate population growth until the year 2050. It is predicted that a maximum daily raw water flow rate of 6.7 L/s will be required to meet this design horizon. While the population and raw water demands are projected for 25 years, it is important to consider that the design life for a production well is 25 to 30 years, assuming proper routine servicing is being conducted. At current PW6-2011 has been in service for 14 year and PW7-2014 has been in service for 11 years. Therefore, it is conceivable that both wells could reach end of service life and require replacement prior to 2050.

To assist the Village in deciding how best to proceed with well upgrades, a series of upgrade scenarios have been considered as part of this technical memorandum. These scenarios include:

- Scenario No. 1:
 - Install sand separator.
 - Make no modifications to PW7-2014.
 - Make no modifications to PW6-2011.
 - Do not install PW8.
- Scenario No. 2:
 - Install sand separator.
 - Install a screen liner in PW7-2014 and reuse the existing pump.
 - Make no modifications to PW6-2011.
 - Do not install PW8.
- Scenario No. 3:
 - Install sand separator.
 - Install a screen liner and new 3.4 L/s pump in PW7-2014.
 - Make no modifications to PW6-2011.
 - Do not install PW8.
- Scenario No. 4:
 - Install sand separator.
 - Install a screen liner and new 6.49 L/s pump in PW7-2014.
 - Make no modifications to PW6-2011.
 - Do not install PW8.
- Scenario No. 5:
 - Install sand separator.
 - Install a screen liner and new 6.49 L/s pump in PW7-2014.



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- Install a new 6.49 L/s pump in PW6-2011.
- Do not install PW8.
- Scenario No. 6:
 - Install sand separator.
 - Make no modifications to PW7-2014.
 - Make no modifications to PW6-2011.
 - Install PW8, complete with 6.49 L/s pump.
- Scenario No. 7:
 - Install sand separator.
 - Make no modifications to PW7-2014.
 - Install a new 6.49 L/s pump in PW6-2011.
 - Install PW8, complete with 6.49 L/s pump.

To assess the suitability of each scenario, an evaluation matrix has been prepared below in Table 4-1.

Table 4-1 Well Upgrade Scenario Evaluation Matrix

Scenario No.	PW6-2011 Flow (L/s)	PW7-2014 Flow (L/s)	PW8 Flow (L/s)	Total Flow (L/s)	Redundant Flow (L/s)	Average Daily Demand to	Max Daily Demand to	Average Daily Redundancy to	Max Daily Redundancy to
1	4.1	3.8 ¹	N/A	7.9	3.8 ¹	2050	2050	2050	<2025
2	4.1	3.1 ¹	N/A	7.2 ¹	3.1 ¹	2050	2050	2050	<2025
3	4.1	3.8 ¹	N/A	7.9 ¹	3.8	2050	2050	2050	<2025
4	4.1	6.49 ¹	N/A	9.7 ¹	4.1	2050	2050	2050	<2025
5	6.49 ¹	6.49 ¹	N/A	9.7 ¹	6.49 ¹	2050	2050	2050	2039 ²
6	4.1	N/A	6.49 ¹	10.79 ¹	4.1	2050	2050	2050	<2025
7	6.49 ¹	N/A	6.49 ¹	13 ¹	6.49 ¹	2050	2050	2050	2039 ²

¹Estimated flow rate.²Based on well capacity of 6.49 L/s. If well capacity can be increased to 6.7 L/s, maximum daily redundancy to 2050 can be achieved.

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As detailed in the evaluation matrix above, Scenarios 1, 2, 3, 4, and 6 are anticipated to provide adequate flow to meet average and maximum daily raw water demands until 2050 or beyond; however, they do not provide adequate redundancy for maximum daily demands. Scenarios 5 and 7 address are anticipated to provide adequate flow to meet average and maximum daily raw water demands until beyond 2050 and provide adequate redundancy until 2039. Beckie has indicated that it may be possible to increase the maximum daily capacity of PW6-2011, PW7-2014, and/or PW8 to meet 2050 demands (6.7 L/s); however, additional well testing would be required. This testing could be completed when the PW7-2014 screen liner is installed or PW8 is drilled. If the maximum daily capacities can be increased, the design flow rate for the new pumps would be specified accordingly. If the maximum daily capacities cannot be increased, the Village would need to investigate options for construction of an additional well in advance of 2039, or at such time when PW6-2011, PW7-2014, and/or PW8 are showing signs of failure.

Scenarios 5 and 7 are comparable in terms of anticipated capacity and ability to meet projected demands. However, Scenario 5 does have some drawbacks when compared to Scenario 7, due to the reduced serviceability resulting from addition of the screen liner and the remaining age of the well (14-years to 19-years). Conversely, Scenario 7 is anticipated to require a significantly larger capital investment for the installation of PW8, while achieving a 25-year to 30-year design life.

5 OPINION OF PROBABLE COSTS

In consideration of the above, the estimated costs (-30% to +50%) of Scenarios 5 and 7 are provided below for comparative purposes. The costs estimated are based on those identified in Beckie's 2024 proposal and Associated's experience with similar projects.

Table 5-1 Cost Estimate – Scenario 5: PW7-2014 Screen Liner

Item No.	Item	Estimated Cost
1	PW7-2014 Screen Liner *	\$54,000
2	PW7-2014 Pump Replacement (6.49 L/s)	\$10,000
3	PW6-2011 Pump Replacement (6.49 L/s)	\$10,000
4	PW7-2014 Rehabilitation **	\$40,000
5	PW6-2011 Rehabilitation **	\$43,000
6	Electrical Upgrades	\$30,000
	Subtotal	\$187,000
	Contingency (30%)	\$56,000
	Engineering *** (15%)	\$10,000
	TOTAL	\$253,000

*Cost provided by Beckie within August 24, 2024 proposal.

**Cost provided by Beckie within April 29, 2025 email.

***Engineering costs are exclusive of Item Nos. 1, 4, and 5. Engineering is included within the costs provided by Beckie.

Memo To: Michele Bonneau, Resort Village of Elk Ridge
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Table 5-2 Cost Estimate – Scenario 7: PW8

Item No.	Item	Estimated Cost
1	PW8 Development *	\$223,000
2	PW8 Pump (6.49 L/s)	\$10,000
3	PW8 Pitless Adapter	\$25,000
4	Raw Water Pipeline, c/w appurtenances	\$100,000
5	PW6-2011 Pump Replacement (6.49 L/s)	\$10,000
6	PW6-2011 Rehabilitation **	\$43,000
7	Electrical Upgrades	\$50,000
	Subtotal	\$461,000
	Contingency (30%)	\$138,000
	Engineering *** (15%)	\$38,000
	TOTAL	\$637,000

*Cost provided by Beckie within August 24, 2024 proposal.

**Cost provided by Beckie within April 29, 2025 email.

*** Engineering costs are exclusive of Item Nos. 1 and 6. Engineering is included within the costs provided by Beckie.

6 CONCLUSIONS AND RECOMMENDATIONS

6.1 SAND SEPARATION

Associated supports the Village's decision to proceed with installation of the sand separator on raw water supply from PW7-2014. If successful in removing entrained sand, this equipment will increase the total raw water flow to the treatment system and provide adequate redundancy for average daily raw water demands. While sand separation is likely to provide short-term benefits, it should not be considered a long-term solution. Failure of the sand separation equipment may result in irrevocable fouling of the filter media. Furthermore, the entrained sand may cause increased wear on the PW7-2014 pump; thereby, causing premature failure.

It is recommended that sand separation only be implemented until a screen liner has been installed in PW7-2014 or PW8 has been installed and placed into service.

Memo To: Michele Bonneau, Resort Village of Elk Ridge
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6.2 WELL SERVICING

During normal operation over time, the openings in a well intake screen and in the surrounding aquifer sediments will become partially plugged due to naturally occurring chemical, biological and/or mechanical processes within the aquifer and the well. The plugging will result in additional water level drawdown in the well, without a corresponding increase in the well pumping rate. Rehabilitation work is required to reverse the plugging, to maximize well capacity and to extend the overall service life of the well. It is generally recommended that rehabilitation work be completed on municipal water wells every 5 years, or more frequently if the specific capacity (pumping rate per unit of water level drawdown) of the well declines by more than 25%. Beckie has indicated they are aware of the following well rehabilitation work being completed by the Village:

- Rehabilitation work was completed on well PW7-2011 in 2018, however the primary intent of that work was to reduce the entrained sand concentration in the discharge water.
- Rehabilitation work was scheduled to be completed on well PW6-2011 in 2018, but this work was deferred. To Beckie's knowledge, rehabilitation work has never been completed on well PW6-2011.

After the liner has been installed into well PW7-2014 or after construction of well PW8, it is recommended that rehabilitation work be completed on well PW6-2011.

6.3 PW7-2014 SCREEN LINER VS. PW8

Based on the evaluation completed above in Section 3, it is recommended that the Village proceed with installation of the PW7-2014 screen liner or construction of PW8. If the Village opts to proceed with the PW7-2014 screen liner, the recommended approach is as follows:

- Install sand separator for short-term usage.
- Rehabilitate PW7-2014.
- Rehabilitate PW6-2011.
- Install the screen liner in PW7-2014.
- Install a new 6.49 L/s (or 6.7 L/s) pump in PW7-2014.
- Install a new 6.49 L/s (or 6.7 L/s) pump in PW6-2011.

Upgrading the PW6-2011 and PW7-2014 pumps to achieve the flow rates listed above is anticipated to require upgrade of the supporting electrical equipment. As such, the Village may wish to include the pump and electrical upgrades within the scope of the upcoming WTP Upgrades project. However, the work proposed by Beckie could be undertaken soon to address underlying entrained sediment issue.

If the Village opts to proceed with installation of PW8, the recommended approach is as follows:

- Install sand separator for short-term usage.
- Rehabilitate PW6-2011.
- Install a new 6.49 L/s (or 6.7 L/s) pump in PW6-2011.
- Install PW8, complete with 6.49 L/s (or 6.7 L/s) pump.



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Engineering

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TECHNICAL MEMORANDUM

Memo To: Michele Bonneau, Resort Village of Elk Ridge

April 29, 2025

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Like the upgrades to the PW7-2014, upsizing the PW6-2011 pump and installing a new PW8 pump to is anticipated to require upgrade of the supporting electrical equipment. Furthermore, installation of PW8 will require additional civil, mechanical, and control works. As such, the Village may wish to consider a phased approach to the installation of PW8. The work proposed by Beckie to develop the well could be undertaken soon. Connection of PW8 and installation of the supporting infrastructure could then be included within the scope of the upcoming WTP Upgrades project.

In deciding how best to proceed with the well upgrades, the Village will need to weigh capital investment against service life. Installation of a screen liner in PW7-2014 is anticipated to cost approximately \$253,000 to allow continued usage of PW7-2014 for an additional 14-year to 19-years with proper servicing. Conversely, installation of PW8 is anticipated to cost approximately \$637,000 to establish a new well with a design life of 25-years to 30-years with proper servicing.

Prepared by:

Josh Yohnke, P.Tech.
Project Manager

Enclosure




BECKIE
HYDROGEOLOGISTS

Elkridge Utility
Proposal for the Construction of Well PW8
August 24, 2024



Association of Professional Engineers and Geoscientists
of Saskatchewan

CERTIFICATE OF AUTHORIZATION
Beckie Hydrogeologists (1990) Ltd.
Number 664

Discipline	Permission to Consult Held By: Sask. Reg. No.	Signature
Hydrogeological	9716	M.S. Famulak
		

Beckie Hydrogeologists (1990) Ltd.

Professional Engineers and Geoscientists

#48 – 6 Ratner Street

Emerald Park, Sk., S4L 0E3

admin@beckiehydro.com

beckiehydro.com



August 24, 2024

Elkridge Utility
PO Box 182
Waskesiu, Sk, S0J 2Y0

Attn: Russell Nelson, Utility Manager utility_manager@hotmail.com

Dear Mr. Russel

Re: Elkridge Utility – Proposal for the Construction of Well PW8

In response to your recent telephone request, Beckie Hydrogeologists (1990) Ltd. (Beckie) is pleased to submit this proposal to provide professional hydrogeologic services on the above referenced project.

Proposed Scope of Work:

Beckie recommends following scope of work for this project:

- 1) Pre-design services, including a review of the relevant hydrogeologic information that is available for the existing Utility water wells (this work was completed by Beckie during the preparation of this proposal) and the preparation of an application for "Permit to Conduct Ground Water Investigation" for submission by the Utility to the Water Security Agency of Saskatchewan (WSASK).
- 2) Well design, in consultation with the Utility and BCL Engineering Ltd. The proposed water well will be referred to herein as well PW8.

Existing wells PW6-2011 and PW7-2014 were both designed and constructed using identical standards and procedures, however there is an excessive concentration of entrained sediment in the water produced from well PW7-2014. Therefore, it is proposed that the design for well PW8 be modified to minimize or eliminate the potential for entrained sand in the water produced from this well.

- 3) Bid Period services, including the preparation of a unit price tender document in standard Beckie format, invitational project tendering (minimum of 3 pre-qualified and competitively priced drilling contractors), receipt and analyses of the tender submissions and recommendation for contractor selection by the Utility.

The Utility has indicated that they may want to sole source Hayter Drilling Ltd. for the work. If so instructed, Beckie will obtain fixed unit prices from Hayter without formal tendering and then re-estimate the drilling contractor's costs accordingly.

- 4) Personnel and equipment mobilization to Elkridge, including daily travel disbursements.

...2/

Beckie Hydrogeologists (1990) Ltd.
Professional Engineers and Geoscientists

(306) 721-0846 | #48-6 Ratner Street, Emerald Park, SK S4L 0E3
www.beckiehydro.com | admin@beckiehydro.com

- 5) General and resident hydrogeologic services related to confirmatory test drilling and the installation of one – 50 mm nominal diameter PVC plastic cased observation well at the proposed well PW8 site.

The WSASK generally requires 2 observation wells developed with the same aquifer as a condition of issuing a user regulatory “Water Rights License” (WRL) and “Approval to Construct and Operate Works” (ATC/ATO). The proposed observation well at the well PW8 site, along with the existing observation wells, will satisfy this regulatory requirement.

The proposed observation would be equipped with a Solinst levellogger and barologger that would be programmed by Beckie to automatically measure and record the aquifer water level and barometric pressure on 1 hour time intervals.

Information from the loggers will assist with future aquifer assessment and can be submitted to the WSASK to comply with their regulatory monitoring requirements (applicable to the existing wells and to well PW8).

- 6) General and resident hydrogeologic services related to confirmatory test drilling and to the subsequent construction, development and pump testing (24 hour duration) of one - 200 mm nominal diameter PVC plastic cased water well, to an approximate depth of 110 metres.

Subject to encountering acceptable aquifer conditions in the confirmation testhole, well PW8 would be located ~150 metres north of the water treatment plant (WTP), on a land parcel owned by the Utility.

- 7) Collection of 1 set of water samples from well PW8 and laboratory analyses of these samples for general chemical, total metals, DOC, TOC, ammonia, silicone and total suspended solids.
- 8) Post-construction services, including hydrogeologic data analyses and the preparation of a summary hydrogeologic report to document the work completed during this project, including:
- ◆ Record drawings and graphical and tabulated pump test information;
 - ◆ The recommended maximum day pumping capacity of well PW8; and
 - ◆ Tabulated raw water quality data.

This item of work will also include the completion of the hydrogeologic section of an application for a Water Rights License (WRL) and for regulatory Approval to Construct and Operate Works (ATC/ATO) for well PW8, for submission by the Utility to the WSASK.

The summary report will be suitable for presentation to the WSASK in support of this application.

- 9) Optional concurrent installation of a 75 mm diameter stainless steel screen liner into well PW7-2014. The intent of the screen liner is to eliminate or reduce the entrained sediment in the water produced from this well so that it can be regularly operated by the Utility as a primary, as a supplementary and/or as a backup water source.

The screen liner may reduce the specific capacity (pumping rate per unit of water level drawdown) of well PW7-2014 and in that event, there may be an increase in the water level drawdown at any given pumping rate. To compensate for this, the service pump in the well can be lowered by ± 10 metres.

The theoretical design capacity of the proposed screen liner is 6.49 L/s, however the recommended pumping rate from well PW7-2014 after liner placement cannot be confirmed until the liner has been installed and a pumping test has been completed on the well.

It is understood that the Utility currently requires a maximum day (intermittent) well(s) pumping rate of + 6.05 L/s (80 igpm). Simultaneous well(s) pumping could be implemented if the individual capacity of the proposed or the existing wells is less than 6.05 L/s and/or if a higher well(s) pumping rate is required at a future date. Provided that the work outlined in items 6) and 9) above is completed as proposed, the Utility would have 3 operational wells and any 2 of the wells could then be pumped simultaneously to supply the water requirements and the third well would provide redundancy; the operating and the redundant wells could be alternated as required.

Estimated / Proposed Project Costs:

The estimated costs to complete the proposed scope of work are tabulated below:

Proposed Scope of Work	Fees and Disbursements For Beckie (refer to note 3 below)	Drilling Contractor (refer to note 2 below)
Pre-design, Design and Bid Period services.	5,000.00	0.00
Personnel and equipment mobilization to Elkridge, including travel time and daily travel disbursements.	5,000.00	10,000.00
Confirmatory test drilling and the installation of one - 50 mm diameter observation well at the PW8 site, including the supply programming and installation of a levellogger and barologger into the observation well.	6,000.00	25,000.00
Confirmatory test drilling followed by the construction, development and pump testing (24 hour duration) of well PW8.	35,000.00	130,000.00
Collection and laboratory analyses of 1 set of water samples from well PW8.	500.00	0.00
Hydrogeologic data analyses and reporting.	6,500.00	0.00
Total Estimated Cost (assuming all the work is completed - refer to note 1 below)	\$ 58,000.00	\$ 165,000.00
	\$ 223,000.00 (plus GST and applicable Sk. PST)	
Plus the optional concurrent installation of a screen liner into well PW7-2014, including the removal and re-installation of the service pumping equipment, post-installation development work and pump testing, laboratory water analyses and supplementary hydrogeologic data analyses and reporting.	12,000.00	42,000.00

Notes to the estimated / proposed project costs:

1. The Utility will only be charged for the work that is approved and actually completed.
2. The estimated drilling contractor costs are based on tendered unit prices recently received by Beckie for other similar projects and on the estimated quantities of labour and materials that the drilling contractor will supply on the proposed project.

The drilling contractor costs will be re-estimated by Beckie following the completion of the Bid Period services portion of the project.

The final amount invoiced by the selected drilling contractor will be based on their tendered unit prices and on the actual quantities of labour and materials that they supply on the project, as will be field verified by Beckie.

3. The hydrogeologic services are subject to the Federal GST and 30% of the design portion of the hydrogeologic services is also subject to the Sk. PST. The cost of the hydrogeologic services are based on the 2024 Fee Schedule Guideline Summary, as published by the Association of Consulting Engineering Companies.

The hydrogeologic services will be directed by an experienced professional engineer or a professional geoscientist employed by Beckie.

4. The pumping capacity and the water quality from well PW8 cannot be determined until the well has been constructed and pump tested.
5. The estimated costs were prepared with the assumption that the field portion of the work will not be completed during severe winter weather conditions.
6. The estimated costs do not include the design or construction of the ancillary works and appurtenances (pitless adapter, connecting pipeline, electrical, mechanical or pumping equipment, water treatment upgrades, etc.) that would be required to place the replacement water well into regular service.

Beckie Qualifications and Experience:

Beckie is fully licensed and qualified to provide consulting hydrogeologic services in Saskatchewan and Alberta and is insured against general liability (\$5,000,000) and professional errors and omissions (\$2,000,000 per claim/aggregate). Copies of our insurance certificates are available upon request.

Beckie personnel have designed and directed approximately 1,000 successful groundwater exploration and water well(s) construction and rehabilitation projects in Saskatchewan, including the water wells currently operated by the Utility.

Beckie also directed the installation of the 50 mm diameter observation wells located throughout the Elkridge Resort that were previously required to satisfy the regulatory requirements of the WSASK for the Utility supply and for the golf course irrigation supply. A profile page for Beckie is attached.

Closure:

Thank you for the opportunity to submit this proposal. We look forward to working with the Elkridge Utility on this project.

Please contact the undersigned or Stephen Famulak (306-530-4920) if you have any questions.

Regards,

Beckie Hydrogeologists (1990) Ltd.



Mike Famulak, P.Geo, Principal Hydrogeologist
1 (306) 536-1625
mike_famulak@beckiehydro.com



MSF:
attach: 1

2024 Beckie Hydrogeologists (1990) Ltd.



Beckie Hydrogeologists (1990) Ltd. provides professional consulting services in geology, hydrogeology, and environmental sciences. The company is licensed to practice in Saskatchewan and Alberta and since 1990 have designed and directed over 1,000 successful groundwater exploration and water supply well(s) construction projects.

Company Personnel:

Mr. Stephen M. Famulak, B.A.Sc., P.Eng. (SK/AB), President and Principal Engineer

Mr. Mike S. Famulak, P.Geo. (SK), P.Geo. (AB), Principal Hydrogeologist

Mr. Devin D. Mutschler, B.Sc., P.Eng. (SK), P.Geo. (SK), P.Geo. (AB), Senior Geologist

Mr. Eric J. Bryce, B.A., Geologist

Mr. Tyler P. Smith, B.Sc., Geoscientist-in-Training (SK), Geologist

Mrs. Brittany M. Mosewich, B.B.A., Marketing Director

Company Description:

Our company specializes in the design, direction, and evaluation of unique drilling and water well installation programs as applied to source water supplies, induced surface water infiltration systems, flowing artesian well installations, dewatering well systems, aquifer monitoring and management, well maintenance, well decommissioning, and environmental impact assessments. Representative clients include First Nations, all levels of government, Crown Corporations, private sector companies, consulting engineering companies and agricultural ventures.

Professional Services Provided:

Water Resources

- Preliminary evaluation and feasibility assessment.
- Groundwater resources development, including test drilling and development of high-capacity wells.
- Air photo interpretation and analyses.
- Groundwater quality sampling.
- Pumping tests and aquifer yield analyses.
- Aquifer monitoring and management.
- Public consultation and Regulatory liaison.
- Geological Mapping.
- Project Management.

Specialized Drilling and Well Installations

- Fluid engineering for flowing artesian well installations and abandonments.
- Well decommissioning.
- Well testing and maintenance.
- Source and return wells for Geothermal applications.
- Induced surface water infiltration well systems.
- Groundwater interceptor wells.
- Artificial aquifer recharge systems.

Environmental

- Environmental impact assessments.
- Design and installation of groundwater monitoring systems.
- Design and installation of contaminant recovery and containment well systems.
- Analyses of contaminant transport migration and dispersion.
- Landfill and lagoon siting, monitoring, and evaluation.
- GUDI Assessments.
- Injection and waste disposal wells.

Mining, Energy, and General Construction

- Design of Pore pressure relief wells.
- Design and development of dewatering well systems for the mining industry.
- Design and development of dewatering well systems for construction with open excavations.
- Design and development of source water supplies for enhanced oil recovery (SAGD).
- Design and development of source water supplies for the construction of natural gas storage caverns.



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admin@beckiehydro.com

Joshua Yohnke

From: Mike Famulak, P.Geo. <Mike_Famulak@beckiehydro.com>
Sent: April 29, 2025 2:34 PM
To: Joshua Yohnke
Cc: Stephen Famulak, P.Eng.
Subject: Elkridge Well Rehabilitation and PW7-2014 Screen Liner

Hello Joshua:

With reference to our August 24, 2024 proposal and to the email threads copied below, Beckie Hydrogeologists (1990) Ltd. have prepared this email to summarize the general procedures for mechanical well(s) rehabilitation work and to provide estimated costs to complete the proposed rehabilitation work on Elkridge wells PW6-2011 and/or PW7-2014.

If approved, the well(s) rehabilitation work would include following:

- 1) Using the pumping equipment in the well, Beckie will conduct an efficiency to determine the pre-rehabilitation specific capacity (pumping rate per unit of water level drawdown) of the well.
- 2) Removal and on-site cleaning of the well(s) pumping equipment. Visual inspection of the equipment for signs of damage or excessive wear.
- 3) Mechanical rehabilitation work, including high pressure water jetting and airlift pumping and surging. This work would be continued until the pumping rate during air lifting has stabilized.
- 4) Post-rehabilitation camera inspection by Beckie.
- 5) Water sample collection by Beckie and laboratory (SRC) analyses.
- 6) Re-installation of the well pumping equipment.
- 7) Using the pumping equipment in the well, Beckie will conduct an efficiency pumping test to determine the post-rehabilitation specific capacity and to evaluate the effectiveness of the work.
- 8) Hydrogeologic data analyses and preparation of a summary hydrogeologic report to document the work completed.

The estimated costs are tabulated below:

Proposed Scope of Work	Hydrogeologic Fees and Disbursements	Estimated Contractor Costs	Total Estimated Cost
Design and Bid Period services.	4,500.00	0.00	4,500.00
Personnel and equipment mobilization to Elkridge, including travel time and daily travel disbursements.	6,500.00	10,000.00	16,500.00
Mechanical rehabilitation work on well PW7-2014 (prior to the installation of the proposed screen liner, as described in the April 11, 2025 email copied below).	8,500.00	18,000.00	26,500.00
Mechanical rehabilitation work on well PW6-2011	9,000.00	20,000.00	29,000.00
Hydrogeologic data analyses and reporting.	6,500.00	0.00	6,500.00

The estimated costs were prepared by Beckie with the following assumptions:

- a) The tabulated costs for the well(s) rehabilitation work are in addition to the estimated cost of \$54,000.00 to install a screen liner into well PW7-2014 (Beckie, August 24, 2024 proposal).*
- b) The drilling contractor costs are based on the estimated (by Beckie) quantities of labour and material that will be supplied by the drilling contractor and on the tendered unit prices recently received by Beckie for other similar projects. The drilling contractor costs will be re-estimated by Beckie following the proposed Bid Period services phase of the project.*

The final amount invoiced by the selected drilling contractor will be based on their tendered unit prices and on the actual quantities of labour and materials that they supply during the project, as will be field verified by Beckie and as such, could be marginally higher or lower than the contractor's tendered cost.

- c) Office and resident services will be directed by an experienced professional engineer or professional geoscientist employed by Beckie.*

The proposed costs for Beckie include hydrogeologic fees and disbursements and are based on the 2025 Fee Schedule Guideline Summary published by the Association of Consulting Engineering Companies - Saskatchewan (ACEC-SK).

- d) During normal operation over time, the openings in a well intake screen and in the surrounding aquifer sediments will become partially plugged due to naturally occurring chemical, biological or mechanical processes within the aquifer and the well. The plugging will result in additional water level drawdown within the well, without a corresponding change in the wells pumping rate. The degree of plugging is assessed by monitoring the specific capacity, which will decline progressively with increased plugging over time.*

Rehabilitation work is intended to reverse the plugging and improve and hopefully restore the specific capacity of a well. Beckie generally recommends that rehabilitation work be completed on municipal water wells every 5 years, or more frequently if the specific capacity of the well declines by more than 25% from that achieved following original well construction. Timely and effective rehabilitation work will ensure that a water well is maintained at its highest possible maximum day pumping capacity and will extend the overall service life of the well. Rehabilitation work was completed on well PW7-2014 in 2018 but to our knowledge, rehabilitation work has never been completed on well PW6-2011s.

Beckie and the selected drilling contractor will follow all industry accepted standards and procedures during the completion of the proposed rehabilitation work. However it should be recognized that depending on the degree of plugging, rehabilitation work can be necessarily aggressive and there is a remote possibility that the well(s) could be damaged during the work and/or that the work will not fully restore the original specific capacity of the well(s).

- e) A cost allowance has not been included for the replacement of any pumping equipment that is found to be in condition unsuitable for reinstallation into the well.*
- f) The field phase of the proposed work will not be completed during winter weather conditions.*

Closure and Beckie Qualifications:

Beckie is fully qualified and licensed to provide professional hydrogeologic services in Saskatchewan and Alberta and is suitably insured against general liability (\$5,000,000) and professional errors and omissions (\$5,000,00 per claim and aggregate).

Current Beckie have designed and directed more than 1,000 successful groundwater exploration and water well(s) construction and rehabilitation projects in Saskatchewan. Current Beckie personnel designed and directed the construction of the 2 existing wells operated by Elridge and directed the rehabilitation work on well PW7-2014 in 2018.

Please contact me if you have any questions.

Please note my new email and mailing address and update your contact list accordingly

Regards,

Mike Famulak, P.Geo. (SK), P.Geo. (AB)
Beckie Hydrogeologists (1990) Ltd.
48 - 6 Ratner Street, Emerald Park, Sk. S4L 0E3
cellular: +1 (306) 536-1625
mike_famulak@beckiehydro.com



From: Joshua Yohnke <yohnkej@ae.ca>
Sent: April 28, 2025 11:25 AM
To: Mike Famulak, P.Geo. <Mike_Famulak@beckiehydro.com>
Cc: Stephen Famulak <stephen.famulak@outlook.com>
Subject: RE: Elkrige Well PW7-2014 Screen Liner

Hi Mike,

Just wanted to check in to see if you've had a chance to investigate the costs for rehabilitation. My memo to Council is ready to send as soon as I update the rehab costs. Any chance you'd be able to provide an estimate today?

Feel free to give me a call if you'd like to discuss.

Thanks,

Joshua Yohnke, P.Tech.
Project / Construction Manager
Associated Engineering (Sask.) Ltd.
579 -28th Street West, Prince Albert, SK S6V 4T1
Tel: 306.764.3040 | Cel: 306.370.4664 | Dir: 306.808.3126
yohnkej@ae.ca



Associated Engineering respectfully acknowledges that the lands on which we live and work are the ancestral territories of the Indigenous Peoples, who have cared for these lands since time immemorial.

From: Mike Famulak, P.Ge. <Mike_Famulak@beckiehydro.com>
Sent: April 16, 2025 2:56 PM
To: Joshua Yohnke <yohnkej@ae.ca>
Cc: Stephen Famulak <stephen.famulak@outlook.com>
Subject: Elkridge Well PW7-2014 Screen Liner

Hi Josh:

Sorry for my late response.

The \$54,000.00 estimate to install the screen liner did not include rehabilitation work prior to the installation.

I will provide cost estimates for rehabilitation work on well PW6 and for pre-liner installation rehabilitation work on well PW7 as soon as I can.

Please note my new email and mailing address and update your contact list accordingly

Regards,

Mike Famulak, P.Ge. (SK), P.Geol. (AB)
Beckie Hydrogeologists (1990) Ltd.
48 - 6 Ratner Street, Emerald Park, Sk. S4L 0E3
cellular: +1 (306) 536-1625
mike_famulak@beckiehydro.com



From: Joshua Yohnke <yohnkej@ae.ca>
Sent: April 11, 2025 4:30 PM
To: Mike Famulak, P.Ge. <Mike_Famulak@beckiehydro.com>
Cc: Stephen Famulak <stephen.famulak@outlook.com>
Subject: RE: Elkridge Well PW7-2014 Screen Liner

Hi Mike,

Thanks for the additional info. Does your \$54,000 estimate for the PW7-2014 screen liner include rehabilitation before screen liner install? Also, what do you estimate it would cost to rehabilitate PW6-2011?

Joshua Yohnke, P.Tech.
Project / Construction Manager
Associated Engineering (Sask.) Ltd.
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Associated
Engineering

GLOBAL PERSPECTIVE
LOCAL FOCUS



Premium
Member

From: Mike Famulak, P.Geo. <Mike_Famulak@beckiehydro.com>
Sent: April 11, 2025 10:32 AM
To: Joshua Yohnke <yohnkej@ae.ca>
Cc: Stephen Famulak <stephen.famulak@outlook.com>
Subject: Elkridge Well PW7-2014 Screen Liner

Hello Josh:

The following information is provided at your request:

As noted on page 3 of our August 24, 2024 proposal to Elkridge, the 75 mm diameter screen liner would have a theoretical design capacity of 6.49 L/s. The theoretical design capacity is based on the physical construction of the intake screen, on a water entrance velocity of 0.30 m/s and on a maximum up-hole velocity of 1.50 m/s.

It should be recognized that the actual maximum day capacity of a water well may be less than the theoretical design capacity of the intake screen. The actual maximum day pumping capacity of well PW7-2014 after liner placement cannot be confirmed until the liner has been installed and a supplementary pumping test has been completed on the well. Likewise, the maximum day capacity of proposed well PW8 (currently being considered by Elkridge) cannot be confirmed until the well has been installed and pump tested.

It is our understanding that Associated Engineering (Sask) Ltd. (AE) has projected that Elkridge's maximum day (intermittent) raw water requirements will be 5.8 L/s (5 year), 6.1 L/s (10 year) and 6.7 L/s (25 year) respectively.

AE has also projected that Elkridge's average day raw water requirement will be 2.3 L/s (25 year).

The screen liner would extend into the 200 mm diameter well casing, which would reduce the maximum depth that the service pump could be installed (the service pump will not fit inside the screen liner). However, to maximize pump submergence and the available water level drawdown in the well, the service pump could be lowered from its current depth of 77.11 metres to the top of the screen liner.

During normal operation over time, the openings in a well intake screen and in the surrounding aquifer sediments will become partially plugged due to naturally occurring chemical, biological and/or mechanical processes within the aquifer and the well. The plugging will result in additional water level drawdown in the well, without a corresponding increase in the well pumping rate. Rehabilitation work is required to reverse the plugging, to maximize well capacity and to extend the overall service life of the well.

- Rehabilitation work should be completed on municipal water wells every 5 years, or more frequently if the specific capacity (pumping rate per unit of water level drawdown) of the well declines by more than 25%.
- Rehabilitation work was completed on well PW7-2014 in 2018, however the primary intent of that work was to reduce the entrained sand concentration in the discharge water.
- If a screen liner is installed into well PW7-2014 any subsequent rehabilitation work will be less effective than comparable rehabilitation work on well PW6-2011. Therefore rehabilitation work should be completed on well PW7-2014 to ensure the highest possible well efficiency prior to the installation of the screen liner.

- Rehabilitation work was also to be completed on well PW6-2011 in 2018, but this work was deferred. To our knowledge, rehabilitation work has never been completed on well PW6-2011. After the liner has been installed into well PW7-2014 or after the possible construction of well PW8, rehabilitation work should be completed on well PW6-2011.

Please contact me if you have any questions.

Please note my new email and mailing address and update your contact list accordingly

Regards,

Mike Famulak, P.Geo. (SK), P.Geol. (AB)
Beckie Hydrogeologists (1990) Ltd.
48 - 6 Ratner Street, Emerald Park, Sk. S4L 0E3
cellular: +1 (306) 536-1625
mike_famulak@beckiehydro.com



AGENDA ITEM 5.2 : LAGOON – EXPANSION



Associated
Engineering

GLOBAL PERSPECTIVE.
LOCAL FOCUS.

SCOPE/BUDGET CHANGE CONSULTING SERVICES AGREEMENT

Client:	Resort Village of Elk Ridge	Scope Change No.:	01
Project Name:	WTP Upgrades	Reference/Project No.:	2024-4199
Project Manager:	Joshua Yohnke, P.Tech.	Date:	May 7, 2025
Change Initiated by:	Client		

SCOPE CHANGE (Description):

Associated understands the Village wishes to apply for the upcoming Canadian Housing Infrastructure Fund (CHIF) program. If successful, the grant funding would be used to assist with upgrading the Village's lagoon and related wastewater infrastructure.

Previous communications with the Village suggest that the lagoon is at or near design capacity and is routinely operating outside of regulatory limits. The Village, with assistance from Associated, is currently underway with a WTP upgrades project. The intent of the WTP upgrades is to improve water quality and expand treatment capacity to meet the future demands of the growing community. Having begun the process of future-proofing the Village's potable water supply, the Village is now investigating similar options for their wastewater system.

The provincial government has identified that "CHIF will provide funding for communities to build or improve critical infrastructure related to drinking water, wastewater, stormwater and solid waste, supporting more homes throughout the province." Based on this, the Village's projected population growth, and the limitations of the existing wastewater system, a wastewater system upgrades project appears to be well suited for application to the CHIF program.

SCOPE OF SERVICES:

Associated assumes the upcoming CHIF intake will utilize a similar approach to previous. This will involve the completion of a series of online forms to describe all aspects of the wastewater upgrades project. Two key focuses within the application are anticipated to be:

- Establishing the correlation between housing development and the wastewater upgrades, and
- The anticipated costs for completion of the lagoon upgrades.

To facilitate completion of these section within the CHIF application, Associated proposes to complete a desktop assessment of the Village's wastewater system including the sewage pumping station, force main and lagoon. The assessment will culminate in the preparation of a technical memorandum, including the following information:

- Population and Wastewater Projections
 - Using the population and potable water data acquired through the WTP Upgrades project, Associated will provide commentary on current and projected future wastewater flowrates.
- Sewage Pumping Station (SPS)
 - Summarize the known information about the existing SPS, including:
 - Location,
 - Wet well capacity,



https://www.associatedeng.com/personal/yohnkej_ae.ca/documents/_work/01_projects/2024-4199_rvoter_wtp_upgrades/00_pm/05_scope_changes/psc_01_lagoon_upgrades/psc_01_wastewater
system upgrades.docx



Platinum
member



SCOPE/BUDGET CHANGE CONSULTING SERVICES AGREEMENT

- Pumping capacity, and
- Reported deficiencies.
- Review wet well hydraulics and determine the SPS capacity which will be required to accommodate the forecasted population growth to 2050
- Recommend upgrades which will be required to achieve the increased capacity.
- Force Main
 - Summarize the known information about the existing force main, including:
 - Alignment,
 - Material properties,
 - Capacity and pressure rating, and
 - Reported deficiencies.
 - Determine the force main capacity which will be required to accommodate forecasted population growth to 2050.
 - Recommend upgrades which will be required to achieve the increased capacity.
- Lagoon
 - Summarize the known information about the existing lagoon, including:
 - Location,
 - Treatment cell capacity,
 - Storage cell capacity, and
 - Reported deficiencies.
 - Determine the Lagoon capacity which will be required to accommodate forecasted population growth to 2050.
 - Recommend upgrades which will be required to achieve the increased capacity.
- Class D (-30% to +50%) Construction Cost Estimate for the proposed upgrades



SCOPE/BUDGET CHANGE CONSULTING SERVICES AGREEMENT

WORK PLAN

Associated proposes to provide engineering services to fulfil the scope of work described above using the following task-based work plan.

TASK 001 – Wastewater System Assessment

Within this task, Associated proposes to include the following engineering services:

- Review available background information related to the Village's wastewater system.
- Prepare and submit to the Village a draft technical memorandum outlining the findings from the assessment, complete with Class D (-30% to +50%) construction cost estimate.
- Attend a Council meeting to review the draft technical memorandum with Village.
- Update the Assessment Report based on Village feedback and submit a final version of the technical memorandum to the Village.

Note that Associated will require the Village to provide all available historical information related to the wastewater system, including:

- Record Drawings,
- Product data (i.e. SPS pump make/model numbers),
- Inspection reports,
- Engineering assessments,
- Etc.

TASK 002 – Wastewater System Upgrades CHIF Application

Within this task, Associated will assist the Village in completing the CHIF application using the following scope:

- Prepare a KML File (site plan/map).
- Prepare a financial breakdown of total project expectations on costs (detailed cost estimate) including a breakdown of costs by year of project and grant life.
- Provide assistance in obtaining/producing the following:
 - Document supporting land ownership/control.
 - Council resolution.
 - List of required licenses, permits, and approvals (or indication if not applicable).
- One-on-one assistance in completing the online submission.

SCHEDULE CHANGE:

Based on the information currently publicized by the Government of Saskatchewan, Associated understands that the next CHIF intake will happen in September 2025. Associated will complete Task 001 in time to allow population of the CHIF application (Task 002) ahead of the yet to be determined grant submission deadline.

SCOPE/BUDGET CHANGE CONSULTING SERVICES AGREEMENT

EFFECT ON PROJECT PERFORMANCE:	
The additional scope outlined herein is not anticipated to impact project performance.	
ADDITIONAL ENGINEERING COST:	BUDGET TOTAL CHANGE:
Updated tasks and budgets are shown below in bold. Requested new budget amounts are inclusive of disbursements but are exclusive of applicable taxes.	\$12,000


Task	Fee Basis	Previous Budget	New Budget
001 – Wastewater System Assessment	Fixed Fee	\$0.00	\$7,000
002 – Wastewater System Upgrades CHIF Application	Fixed Fee	\$0.00	\$5,000
100 - Preliminary Design (ICIP Funded)	Fixed Fee	\$29,000	\$29,000
101 - Preliminary Design (Village Funded)	Fixed Fee	\$41,000	\$41,000
Project Totals:		\$70,000.00	\$82,000.00

Prepared by:

Client Acceptance / Approval:

Associated Engineering

Name: Joshua Yohnke, P.Tech.

Signature: 

Title: Project Manager

Date: May 7, 2025

Client: _____

Name: _____

Signature: _____

Title: _____

Date: _____

Hi Len,

After consultation with Jarod Penner in Government Relations - Land Planning, I have constructed the following table for your review. Basically, it appears that the average cost per ha is approximately \$49k and the value of 0.12 ha would be approximately \$5910.53.

The values that were used to construct the table came for SAMAviue and it was only the assessed land values, not improvements.

Please review the document and let me know if this is agreeable to you. I will put this onto the agenda for the May 20, 2025 Council meeting when I hear from you.

Cheers,
Michele

Michele Bonneau, CAO
Resort Village of Elk Ridge
infoelkridge@sasktel.net
306-940-9052



len.hergottcaseih@sasktel.net

To: You

Reply Reply all Forward | ...

Mon 5/12/2025 9:25 AM

Good morning Michele,

After review of the documents and I am agreement.

Routes2Sk will be implementing a \$600. per year for a 10 year term property lease for the area on which the Canada Post boxes, the recycling and the refuse bins are located. Kevin Dsouza will have a lease agreement prepared reflecting the terms of this agreement.

You can put this on your May 20 council meeting agenda.

Regards,

Len Hergott

Routes2Sk

...

The Subdivision Regulations, 2014, allow you 40 days from your receipt of this letter to send us a certified copy of a resolution recommending the subdivision's approval or refusal. If council recommends refusal, state the reasons. Please call me if more time or information is needed.

**CERTIFICATE OF
INSURANCE**



Certificate Number SUMAssure 2024-298	
<p>This Document certifies that insurance has been effected under the following Master Policies:</p> <ul style="list-style-type: none"> • Property and Excess Property - Policy No. A2800157/6 • Boiler and Machinery - Policy No.17607732-10 • Crime - Policy No. 10544012 • General Liability and Public Officials Errors and Omissions Liability - Policy No. CAGL12411 	
<p>This Certificate is evidence that: THE INSURER(S) DESCRIBED HEREIN, do hereby insure Resort Village Elk Ridge hereinafter called the Insured, for the coverages and limits of liability shown below, subject to all the terms and conditions of the Master Policies as listed above.</p>	
Mailing Address	P.O Box 171 Waskesiu Lake, SK S0J 2Y0
Loss Payable	The Insured or as they may direct
Policy Period	Effective: December 31, 2024 Expiry: December 31, 2025 both dates 12.01 a.m. Standard Time at the address of the Insured as stated herein
Premium	\$21,566

DECLARATIONS

PLEASE REVIEW ALL SECTIONS CAREFULLY AND ADVISE IF ANY CHANGES ARE REQUIRED

1. PROPERTY INSURANCE (ALL RISKS)	
Property Insured:	
Property of Every Description (Including Unlicensed Municipal Equipment and Fire Fighting Equipment)	As Per Statement of Values on file with the insurer
Locations Insured	As listed on the Statement of Values on file with the Insurer
Territorial Limits	Canada and the Continental United States
Margin Clause	115%
Basis of Loss Settlement	
Building(s) / Contents	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
Equipment	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
Municipal Unlicensed Equipment	
-Covered Municipal Unlicensed Equipment less than 10 years old	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
-Covered Municipal Unlicensed Equipment older than 10 years old	Actual Cash Value
-Covered Firefighting Equipment (Regardless of Age)	Replacement Cost unless otherwise stated on the Statement of Values on file with the Insurer
A completed and signed Statement of Values including Schedule of Municipal Unlicensed Equipment and Fire Fighting Equipment must be filed with the Insurer(s) annually.	

c/o 2103 - 11th Avenue
8th Floor
Regina, SK S4P 3Z8
Tel: 1-866-450-2345

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AON

**CERTIFICATE OF
INSURANCE**



Limits of Liability (shared with all SUMAssure members)	
Any one occurrence	As Per Statement of Values on file with the insurer up to \$200,000,000
Annual aggregate earthquake	As Per Statement of Values on file with the insurer up to \$200,000,000
Annual aggregate flood	As Per Statement of Values on file with the insurer up to \$200,000,000
Extensions of Coverage	
Accounts Receivable	\$1,000,000
Arson Reward	\$25,000
Automatic Coverage (no reporting)	\$1,000,000
Automatic Coverage, 90 days reporting – in excess of:	\$1,000,000
Bylaws	\$5,000,000
Civil Authority	\$500,000 30 Days
Consequential Loss	\$250,000
Course of Construction, per project	\$250,000
Debris Removal	Lesser of 25% of loss or \$5,000,000
Defense, Settlement, and Supplementary Payments	\$100,000
Electronic Data Processing Equipment and Media	\$500,000
Errors & Omissions (Inadvertent/Unintentional)	\$1,000,000
Expediting Expense	\$1,000,000
Exterior Trees, Plants, Shrubs, and Lawns (excluding Windstorm/Hail)	\$100,000
Fine Arts	\$250,000
Fire Fighting Expenses and Fire Extinguishing/Fire Fighting Materials	\$500,000
Land and Water Pollution Cleanup (Sudden & Accidental) (180 days incurred/reported) - Each occurrence and annual aggregate	\$250,000
Leasehold Interest	\$500,000
Master Key	\$50,000
Money and Stamps	\$10,000
Personal Property of Officers, Employees, and Guests (per individual)	\$25,000
Professional Fees	\$1,000,000
Property in Transit	\$500,000
- Roadways, sidewalks, pavements, street signs, light standards, traffic signals or hydrants	\$50,000
- All Other Land Improvements	\$1,000,000
Service Interruption (off premises)	\$1,000,000 3 km
Third Party Vehicles	\$100,000
Valuable Papers	\$1,000,000
Vacancy Notice Requirement – 180 Days	Yes
Waterborne Coverage, Special Conditions	\$25,000
Deductible(s)	
Earthquake	5% of Property Value, Minimum \$100,000
Flood	\$50,000
Municipal Unlicensed Equipment and Fire Fighting Equipment	\$2,500
All Other Losses	\$2,500

BUSINESS INTERRUPTION INSURANCE	
Limit(s) of Liability:	
Loss of Revenue (Gross Earnings Form)	\$500,000
Indemnity Period	12 Months
Ordinary Payroll (90 days)	\$100,000
Rental Income	\$500,000
Extra Expense	\$5,000,000
Contingent Business Interruption	

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AON

**CERTIFICATE OF
INSURANCE**



Contributing Properties	\$500,000
Recipient Properties	\$500,000
Ingress/ Egress	\$500,000 30 days
Waiting Period, including Service Interruption	48 Hours
2. BOILER AND MACHINERY (Equipment Breakdown) INSURANCE	
Limit(s) of Liability	As per Statement of Values on File with the Insurer
Sub-limits	
Gross Profits	\$5,000,000
Gross Earnings	\$5,000,000
Extra Expense	\$5,000,000
Spoilage	\$250,000
Automatic Coverage (365 days reporting)	\$5,000,000
Bylaws, demolition and increased cost of construction	Included
Errors & Omissions (Inadvertent)	\$1,000,000
Hazardous substances (including Mould)	\$1,000,000
Water Damage	\$1,000,000
Ammonia Contamination	\$1,000,000
Professional Fees	\$1,000,000
Expediting Expenses	\$1,000,000
Data Restoration	\$100,000
Civil Authority	Included 60 Days
Service Interruption	Included 1,000 meters
Anchor Location	Included
Brands and Labels	\$100,000
Green Coverage	\$50,000
Off Premises Transportable Objects	\$10,000
Public Relations	\$25,000
Contingent Business Interruption	\$250,000
Future Loss Avoidance	\$10,000
Blanket Course of Construction (including testing and commissioning)	\$1,000,000
Excavation Expenses (including Buried Piping)	\$100,000
Heritage Clause	\$5,000,000
Catch-All Clause	\$1,000,000
Deductible(s)	
Property Damage:	
Total Insured Values ≤ \$1,999,999 (resort village only)	\$5,000
Total Insured Values ≤ \$1,999,999	\$10,000
Total Insured Values \$2,000,000 - \$5,999,999	\$15,000
Total Insured Values \$6,000,000 - \$9,999,999	\$20,000
Total Insured Values ≥ \$10,000,000	\$25,000
Ice rinks	\$25,000
Digestors and Related Power Generating Equipment	
0-499 HP	\$25,000

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AON

**CERTIFICATE OF
INSURANCE**



500-1500 HP	\$50,000
1501-2500 HP	\$100,000
2501 HP and greater	\$150,000
Co-Generation Facilities and Turbines	\$100,000
Transformers and distribution equipment	
15,001 – 25,000 kva	\$10,000
25,001 – 50,000 kva	\$25,000
50,000 kva and higher	\$50,000
Business Interruption & Extra Expense except:	24 Hours
Anerobic Digestors and Associated Equipment	48 Hours
Power Generation Equipment, Internal Combustion Engines and their drive generators	720 Hour
Contingent Business Interruption	24 hours
Spoilage	Greater of 10% of the loss or \$5,000

3. CRIME	
Insured Location(s)	As per Statement of Values on file with the Insurer
Limits of Insurance	
Fidelity Coverage	\$500,000
Employee Theft	\$500,000
Sponsored Plan	\$500,000
Employee Theft of Client Property	\$500,000
Forgery or Alteration	\$500,000
On the premises	\$500,000
In Transit	\$500,000
Money Orders and Counterfeit Money	\$500,000
Computer Fraud	\$500,000
Funds Transfer Fraud	\$500,000
Sub-limited Coverages:	
Claims Expense coverage	\$50,000
Voice Computer Fraud	\$100,000
Social Engineering (Subject to Verification)	\$50,000
Overnight Money Exclusion (Unless the money is kept in a combination locked safe having a rating class of 2 Burglary)	\$10,000
Precious metals, precious or semi-precious stones, pearls or furs	\$50,000
Manuscripts, drawings, or records of any kind, or the cost of reconstructing them	\$50,000
Prior employee fraud	\$25,000
Coverage terminates as to any employee as soon as the organization becomes aware of a dishonest or fraudulent employment act committed by the employee during their term of employment. OR 30 days after any dishonest or fraudulent non-employment related act committed by an employee during the term, or prior to their employment with the organization.	
Deductible	\$2,500

4. LIABILITY INSURANCE	
Covering all premises and work within the scope of the Insured	
Limits of Insurance	
Bodily Injury or Property Damage, Each Occurrence	\$10,000,000
Products-Completed Operations Aggregate	\$10,000,000

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AON

**CERTIFICATE OF
INSURANCE**



Personal Injury or Advertising Liability, Each Occurrence	\$10,000,000
Voluntary Medical Payments, Each Person	\$50,000
Voluntary Medical Payments, Each Accident	\$50,000
Tenant's Legal Liability, Each Occurrence	\$10,000,000
Forest Fire Fighting Expenses, Each Occurrence and in the Aggregate	\$10,000,000
Public Officials Administrative Errors & Omissions, CLAIMS MADE COVER Each Claim and in the Aggregate (combined A-D)	\$10,000,000
(A) Wrongful Acts – each claim and aggregate	\$10,000,000
(B) Legal Representation – each claim and aggregate	\$100,000 each claim / \$500,000 aggregate
(C) Covered Event – each claim and aggregate	Combined with (B)
(D) Members conflict of interest defense	\$100,000 each claim / \$500,000 aggregate
RETRO DATE: as per schedule on file if applicable	
Employee Benefits Programs Liability, CLAIMS MADE COVER Each Claim and in the Aggregate	\$10,000,000
Wrongful Dismissal Legal Expense Coverage, any one occurrence	\$10,000,000
SPF No. 6 – Non-Owned Automobile Liability, any one accident	\$10,000,000
SEF 94 (physical damage to non-owned hired automobiles)	\$250,000
Sexual Abuse Liability, CLAIMS MADE COVER Each Claim and in the Aggregate	\$2,000,000
RETRO DATE: Dec 31, 2017	
Employment Practices Liability, CLAIMS MADE COVER Each Claim and in the Aggregate	\$10,000,000
RETRO DATE: Dec 31, 2017	
Contingent Employers Liability	Included
Sudden and Accidental Pollution Liability 7 days Discovery, 120 Hours Reporting	Included
Deductibles:	
Deductibles, all losses	\$5,000

Limits of Liability as stated in SECTIONS 1 through 4	
I. SUMAssure Insurance Reciprocal (primary layer)	<p>(1) PROPERTY</p> <ul style="list-style-type: none"> \$1,000,000 per occurrence \$3,000,000 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Property during the policy term. <p>(2) BOILER & MACHINERY</p> <ul style="list-style-type: none"> \$0 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Boiler and Machinery during the policy term. <p>(3) CRIME</p> <ul style="list-style-type: none"> \$250,000 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Crime during the policy term. <p>(4) LIABILITY</p> <ul style="list-style-type: none"> \$400,000 combined annual aggregate in any one loss or series of losses arising out of one occurrence under Liability during the term.
II. Excess Insurers	<p>(1) EXCESS PROPERTY</p> <ul style="list-style-type: none"> Should the SUMAssure combined annual aggregate for Property be exhausted during the policy term, the applicable excess insurer(s) shall become primary insurer(s), subject to the limits and deductibles as stated in each policy. <p>(2) EXCESS BOILER AND MACHINERY</p>

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AON

**CERTIFICATE OF
INSURANCE**



II. Excess Insurers	<ul style="list-style-type: none"> The applicable excess Insurer(s) shall become primary insurer(s), subject to the limits and deductibles as stated in each policy. <p>3) EXCESS CRIME</p> <ul style="list-style-type: none"> Should the SUMAssure combined annual aggregate for Crime be exhausted during the policy term, the applicable excess Insurer(s) shall become primary insurer(s), subject to the limits and deductibles as stated in each policy. <p>4) EXCESS LIABILITY</p> <ul style="list-style-type: none"> Upon exhaustion of the Annual Aggregate specified above, this policy shall be primary, and the primary deductible shall be amended to \$5,000 each and every loss.
---------------------	--

PREMIUM SUMMARY		
Coverage	Excess Insurers	Total Premium
Property	- Aviva Insurance Company of Canada - QBE Services Inc. on behalf of Lloyds Underwriters under Agreement B6006QBECAN2024	\$19,032
Municipal Equipment	- Volante Canada Limited (Lloyd's Underwriters) (Volante Syndicate 1699) under Agreement No. B0775TV070A24 - Zurich Insurance Company Ltd.	\$-
Fire Fighting Equipment	- AIG Insurance Company of Canada - Liberty Mutual Insurance Company	\$-
Boiler and Machinery	The Boiler Inspection and Insurance Company of Canada (HSB)	\$ 952
Crime	Travelers Insurance Company of Canada	\$1,000
Liability	QBE Services Inc. on behalf of Lloyds Underwriters under Agreement B6006QBECAN2024	\$ 437
Errors & Omissions	QBE Services Inc. on behalf of Lloyds Underwriters under Agreement B6006QBECAN2024	\$ 146
Total Premium		\$21,566

Aon Reed Stenhouse Inc.


 Per: _____
 (Principal Attorney)

Dated at Regina, Saskatchewan as of January 16, 2025

**THE POLICY CONTAINS A CLAUSE THAT MAY LIMIT THE AMOUNT PAYABLE, OR,
IN THE CASE OF AUTOMOBILE INSURANCE, THIS POLICY CONTAINS A PARTIAL PAYMENT OF LOSS CLAUSE.**

THIS CERTIFICATE IS TO CERTIFY THAT THE INSURANCE POLICIES LISTED HAVE BEEN ARRANGED FOR THE INSURED NAMED ABOVE. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS CONTAINED IN THE POLICIES.

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 8th Floor
 Regina, SK S4P 3Z8
 Tel: 1-866-450-2345

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AON



Tuchek, Leslie <leslie.tuchek@usask.ca>

To: You

[↩ Reply](#) [↩ Reply all](#) [➡ Forward](#) | [⋮](#)

Sat 5/10/2025 8:55 PM

Hi Michele,
Just looking for an update on the review of the draft Emergency Management Plan.
Has there been any feedback or discussion on setting a date to review it with me?
With extreme condition we really should move on to next steps of preparedness.

Cheers!
Leslie



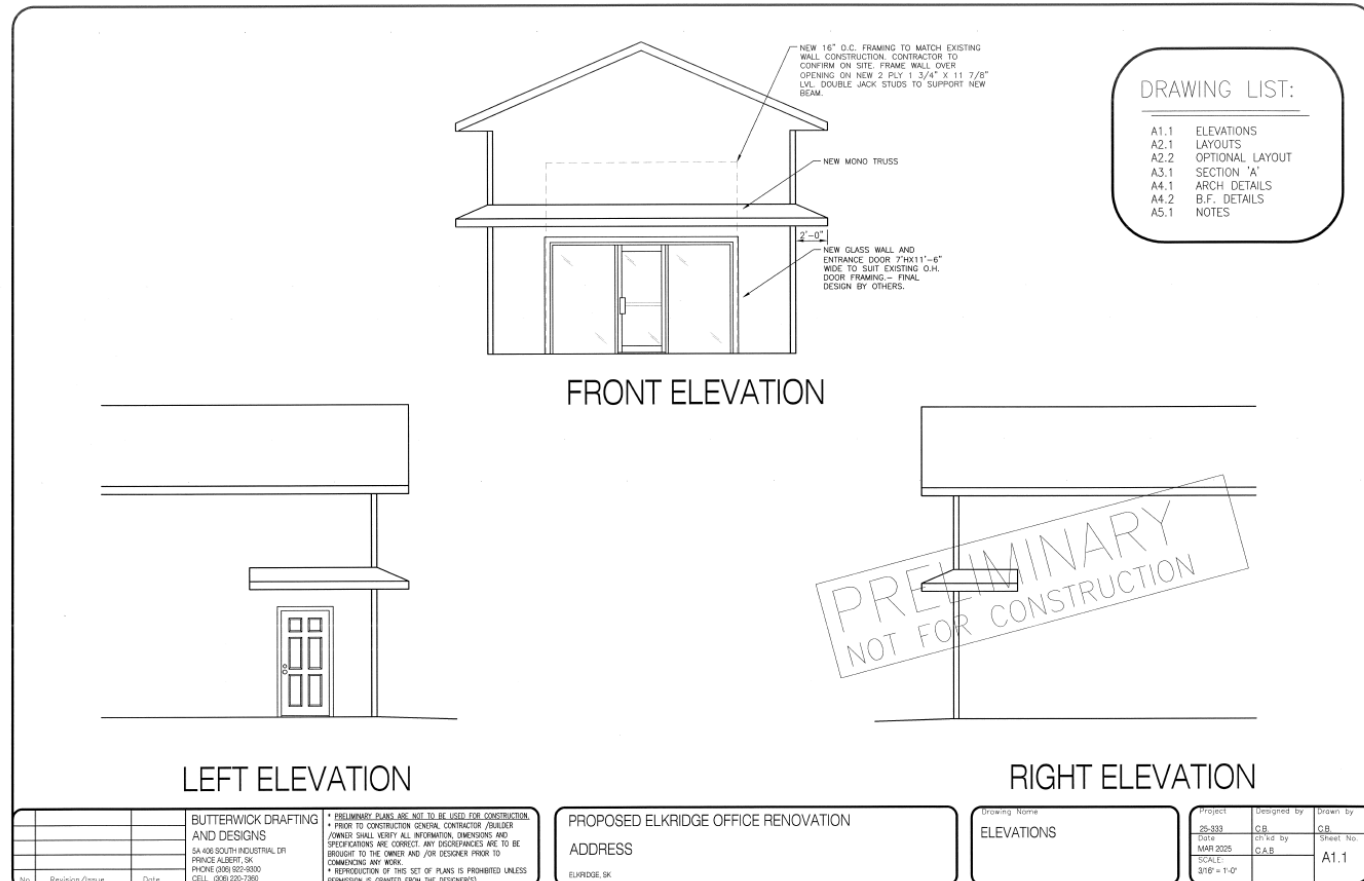
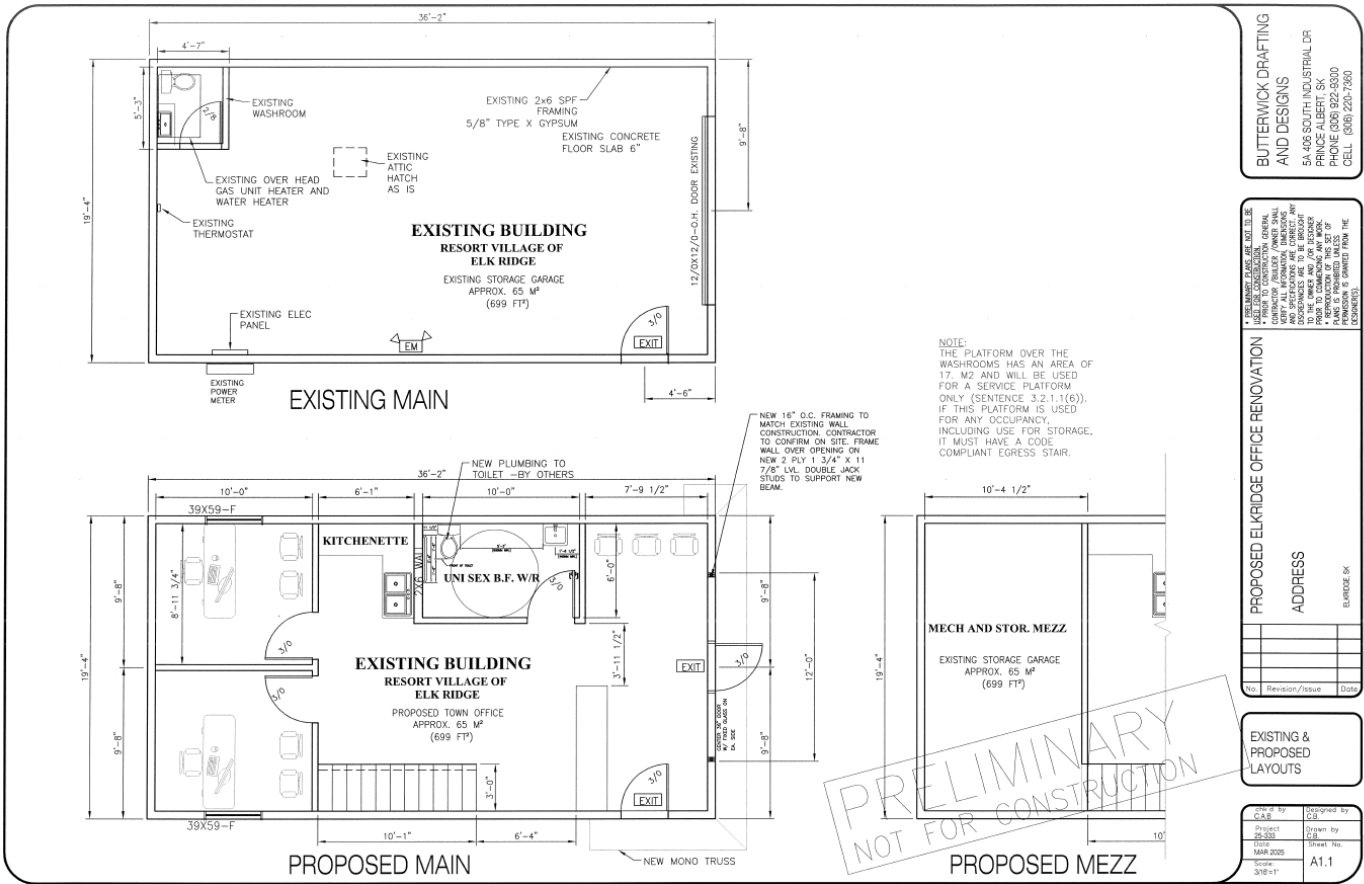
EMERGENCY MANAGEMENT ORGANIZATION

Adopted:

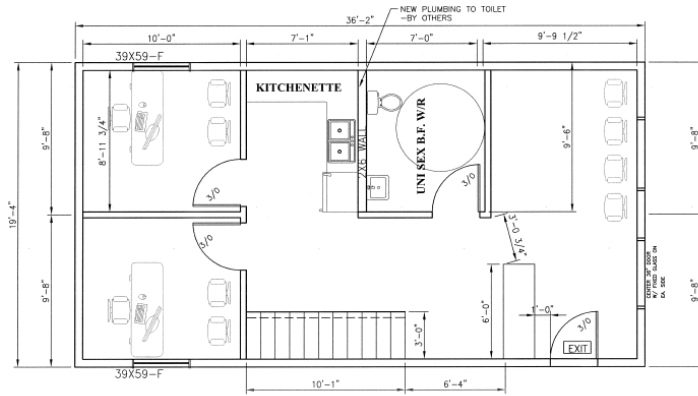
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Risk Management /Safety Officer	25
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PRELIMINARY
NOT FOR CONSTRUCTION



OPTION B PROPOSED LAYOUT

BUTTERWICK DRAFTING
AND DESIGNS
5A 408 SOUTH INDUSTRIAL DR.
PRINCE ALBERT, SK
PHONE (306) 922-8300
CELL (306) 220-7500

* THIS DRAWING IS NOT TO BE
USED FOR CONSTRUCTION
UNLESS THE CONTRACTOR
CONTRACTOR / OWNER SHALL
VERIFY ALL DIMENSIONS AND
SPECIFICATIONS ARE CORRECT
AND TO THE SATISFACTION OF
THE ENGINEER. THE CONTRACTOR
IS RESPONSIBLE FOR THE
PROVIDING OF ALL MATERIALS
AND LABOR REQUIRED FOR THE
WORK. THE ENGINEER'S
DESIGN IS BASED ON THE
INFORMATION PROVIDED BY THE
OWNER.

PROPOSED ELKRIE OFFICE RENOVATION		
ADDRESS		
No.	Revision/Issue	Date

OPTION B
PROPOSED
LAYOUT

Drawn by	Designed by
Project	Drawn by
Rev. 001	CD
DATE	SHEET NO.
MAY 2005	A1.2
Scale:	
AS NOTED	

Elk Ridge Utility April/ May 2025 Report

Operations:

- THM sample April 14/25 from F-24. 122 micrograms per litre
MAC is 100 micrograms per litre
- Lagoon discharge on time, sample April 28/25 results good.
- Resort samples taken for pavilion and RV park taken before public opening came back negative.
- April 29/25 Utility performed Hydrant testing and flushing areas include:
Cottages, staff housing, Fairways, Eagle View, Estates

Capitol Projects:

- Project # Eight proposal to be distributed

Budget:

- Met with Michele May 14/25 final 2025 budget.

New Business:

Standing:

- Lagoon area clean up. Resort must finish cleaning up and private tenant is unresolved to present date, WSA inspection is spring 2025

RESORT VILLAGE OF ELK RIDGE
Water & Sewer Utility
For the Period Ending April 30, 2025

Report Date
2025-05-20 9:06 AM

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	Current	Year To Date	Budget	Variance	%
Revenues					
Fees & Charges					
440-110-100 - Water - Residential		69,315.39	300,000.00	(230,684.61)	76.89-
440-130-100 - Water - Commercial		23,731.42	100,000.00	(76,268.58)	76.27-
440-140-100 - Water - Connection Fees			20,000.00	(20,000.00)	100.00-
440-160-500 - Water - Interest Charges	289.91	289.91	3,000.00	(2,710.09)	90.34-
440-190-900 - Water - Other Revenue		13,759.45	2,000.00	11,759.45	587.97
440-200-100 - Sewer - Residential		1,726.78		1,726.78	
440-220-100 - Sewer Fees			80,000.00	(80,000.00)	100.00-
440-230-100 - Sewer - Commercial		2,156.98		2,156.98	
440-290-900 - Sewer - Other Revenue			500.00	(500.00)	100.00-
Investment Income and Commissions					
470-100-200 - Interest Revenue - Utility	467.38	2,062.29		2,062.29	
470-120-100 - Utility Interest Revenue			50,000.00	(50,000.00)	100.00-
Total Revenues:	757.29	113,042.22	555,500.00	(442,457.78)	79.65-
Expenditures					
Water & Sewer Expenditures					
580-110-120 - UT - Water - Salaries - Operators	8,568.76	34,781.82	125,000.00	90,218.18	72.17
580-120-120 - UT - Water - Benefits - Operators	1,708.46	8,739.40	35,000.00	26,260.60	75.03
580-200-110 - UT - Water - Legal Fees		1,261.56	5,000.00	3,738.44	74.77
580-200-120 - UT - Water - CS - Engineering		7,250.00	12,000.00	4,750.00	39.58
580-200-130 - UT - Water - CS - Audit/Accounting		9,646.00		(9,646.00)	
580-210-100 - UT - Water - CS - Advertising			500.00	500.00	100.00
580-220-100 - UT - Water - CS - Licenses & Permits	24.33	199.36	1,500.00	1,300.64	86.71
580-230-100 - UT - Water - CS - Mileage	110.09	1,055.60	2,000.00	944.40	47.22
580-230-110 - UT - Water - CS - Hotel/Meals/Park			1,000.00	1,000.00	100.00
580-230-120 - UT - Water - CS - Workshops/Training			2,000.00	2,000.00	100.00
580-240-100 - UT - Water - CS - General Insurance		20,092.00	20,100.00	8.00	0.04
580-280-100 - UT - Water - CS - Building Maint.			1,000.00	1,000.00	100.00
580-285-110 - UT - Cont. Repairs - Hydrant & Valves			1,000.00	1,000.00	100.00
580-285-120 - UT - Cont. Repairs - Well Rehabilitation			2,000.00	2,000.00	100.00
580-285-130 - UT - Water - Cont. Repairs - Wells			2,000.00	2,000.00	100.00
580-285-140 - UT - Water - Cont. Repairs - W.T.P.			2,000.00	2,000.00	100.00
580-285-150 - UT - Water - Cont. Repairs - Line Repa			2,000.00	2,000.00	100.00
580-290-100 - UT - Water - CS - Laboratory Testing	348.44	1,314.34	7,500.00	6,185.66	82.48
580-290-900 - Other Water Contracts			20,000.00	20,000.00	100.00
580-300-110 - UT - Water - Heat	155.21	985.75	3,000.00	2,014.25	67.14
580-300-120 - UT - Water - Power	1,377.30	4,033.82	20,000.00	15,966.18	79.83
580-300-140 - UT - Water - Telephone	289.20	571.98	2,000.00	1,428.02	71.40
580-400-110 - UT - Water - M&S - Stationery/Supply			500.00	500.00	100.00
580-430-100 - UT - Water - Materials & Supplies	50.65	50.65		(50.65)	
580-430-120 - UT - Water - Matis & Suppl - Public We			500.00	500.00	100.00
580-430-130 - UT - Water - Matis & Suppl - WTP	670.91	6,410.97	5,000.00	(1,410.97)	28.22-
580-430-150 - UT - Water - Matis & Suppl - Fuel/Oil			500.00	500.00	100.00
580-440-110 - UT - Water - Small Tools & Equipment	1,075.90	1,075.90	1,000.00	(75.90)	7.59-
580-450-100 - UT - Water - Chemicals	1,455.95	3,508.65	12,000.00	8,491.35	70.76
580-700-110 - UT - Water - Interest	10.75	10.75		(10.75)	
585-285-110 - UT - Sewer - Cont Repairs - Lift Station		790.00		(790.00)	
585-285-120 - UT - Sewer - Cont Repairs - Line Repa			15,000.00	15,000.00	100.00
585-285-130 - UT - Sewer - Cont Repairs - Lagoon			10,000.00	10,000.00	100.00
585-430-110 - UT - Sewer - Lift Stations	14.29	14.29	1,000.00	985.71	98.57
585-430-130 - UT - Sewer - Lagoon			1,000.00	1,000.00	100.00

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RESORT VILLAGE OF ELK RIDGE
Water & Sewer Utility
For the Period Ending April 30, 2025

Page 2

	Current	Year To Date	Budget	Variance	%
585-440-100 - UT - Sewer - Shop Supplies		43.67		(43.67)	
585-450-100 - UT - Sewer - Chemicals			3,000.00	3,000.00	100.00
Total Expenditures:	15,860.24	101,836.51	316,100.00	214,263.49	67.78
 Change in Net Financial Assets	 (15,102.95)	 11,205.71	 239,400.00	 (228,194.29)	 95.32-
 Operating Surplus/Deficit (Chg in Net Asst)	 (15,102.95)	 11,205.71	 239,400.00	 (228,194.29)	 95.32-

ADMINISTRATORS'S REPORT - May 20, 2025

<u>Date</u>	<u>ADMINISTRATION HIGHLIGHTS:</u>
	- Preparation of Assessment Roll - open to the public until June 3, 2025
	- residents can go on SAMA view to review any assessment in our community
	- Interest was charged to unpaid Utility accounts after a month
	- new highway sign - Elk Ridge 1
<u>Date</u>	<u>MINUTES FOLLOW UP</u>
	- beginning preparation for tax notices
	- Utility Budget - base line year
<u>Date</u>	<u>OFFICE NOTES</u>
	- Office hours Wednesday - Friday currently
<u>Date</u>	<u>HR/Personell NOTES</u>
	- Summer hours - request Council to consider:
	November - April (Tuesdays - Thursdays)
	May - October (Wednesdays - Fridays)
	- Office Inspection -completed - all requirements for Standard Certificate complete.
<u>Date</u>	<u>GRANT UPDATES/UPCOMING</u>
-	
	- CHIF grant - deadline September
<u>Date</u>	<u>RATEPAYER CONCERNS</u>

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2025

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	Current	Year To Date	Budget	Prior Year Actual
REVENUES				
TAXATION				
Municipal Taxes				
410-110-100 - General Municipal Levy			312,495.19	
410-130-100 - Discount on Municipal Tax - Property	(3.74)	(1,659.30)	(3,000.00)	(1,356.19)
	(3.74)	(1,659.30)	309,495.19	(1,356.19)
Penalties on Tax Arrears				
410-400-110 - Penalty on Mun Taxes Current - Property			1,500.00	
410-400-210 - Penalty on Mun Taxes Arrears - Property	47.06	207.15	1,000.00	485.14
	47.06	207.15	2,500.00	485.14
TOTAL TAXATION:	43.32	(1,452.15)	311,995.19	(871.05)
FEES AND CHARGES				
Other				
Tax Certificate				
420-800-100 - F&C - Tax Certificate	25.00	100.00	500.00	175.00
	25.00	100.00	500.00	175.00
General Office Services Provided				
420-800-200 - F&C - General Office Services Provided			350.00	
	0.00	0.00	350.00	0.00
	25.00	100.00	850.00	175.00
TOTAL FEES AND CHARGES:	25.00	100.00	850.00	175.00
MAINTENANCE AND DEVELOPMENT CHARGES				
Development Charges				
430-200-100 - M&D - Building/Development Permits	470.00	470.00	6,000.00	(500.00)
	470.00	470.00	6,000.00	(500.00)
Public Reserve				
430-400-100 - M & D - RV Park fees			23,600.00	
	0.00	0.00	23,600.00	0.00
TOTAL MAINTENANCE AND DEVELOPMENT CHARGE	470.00	470.00	29,600.00	(500.00)
UTILITIES				
Water				
440-110-100 - Water - Residential		69,315.39	300,000.00	
440-130-100 - Water - Commercial		23,731.42	100,000.00	
440-140-100 - Water - Connection Fees			20,000.00	
440-160-500 - Water - Interest Charges	289.91	289.91	3,000.00	
440-190-900 - Water - Other Revenue		13,759.45	2,000.00	
	289.91	107,096.17	425,000.00	0.00
Sewer				
440-200-100 - Sewer - Residential		1,726.78		

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2025

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	Current	Year To Date	Budget	Prior Year Actual
440-220-100 - Sewer Fees			80,000.00	
440-230-100 - Sewer - Commercial		2,156.98		
440-290-900 - Sewer - Other Revenue			500.00	
	0.00	3,883.76	80,500.00	0.00
TOTAL UTILITIES:	289.91	110,979.93	505,500.00	0.00
UNCONDITIONAL TRANSFERS				
Unconditional Transfers				
450-110-100 - Unconditional - (Revenue Sharing)			40,936.00	
	0.00	0.00	40,936.00	0.00
TOTAL UNCONDITIONAL TRANSFERS:	0.00	0.00	40,936.00	0.00
CONDITIONAL GRANTS				
Federal				
450-240-100 - Conditional - Federal - CCBF		8,052.00	8,052.00	
	0.00	8,052.00	8,052.00	0.00
Local				
450-400-100 - Conditional - Local - MMSW		462.99	2,000.00	448.35
450-420-100 - Conditional - Local - SK Lott/Comm Grant			1,445.00	
	0.00	462.99	3,445.00	448.35
TOTAL CONDITIONAL GRANTS:	0.00	8,514.99	11,497.00	448.35
INVESTMENT INCOME AND COMMISSIONS				
Investment and Income Revenue				
470-100-100 - Interest Revenue - General	696.76	3,211.10	30,000.00	
470-100-200 - Interest Revenue - Utility	467.38	2,062.29		
470-120-100 - Utility Interest Revenue			50,000.00	
	1,164.14	5,273.39	80,000.00	0.00
TOTAL INVESTMENT INCOME AND COMMISSIONS:	1,164.14	5,273.39	80,000.00	0.00
TOTAL REVENUES:	1,992.37	123,886.16	980,378.19	(747.70)

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2025

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	Current	Year To Date	Budget	Prior Year Actual
EXPENDITURES				
GENERAL GOVERNMENT SERVICES				
Wages & Benefits				
Wages				
510-110-110 - GG - Council - Indemnity	1,287.50	5,562.50	16,000.00	4,350.00
	1,287.50	5,562.50	16,000.00	4,350.00
510-110-230 - GG - Wages - Administrator	4,317.40	16,012.47	55,000.00	9,283.95
	5,604.90	21,574.97	71,000.00	13,633.95
Benefits				
510-120-110 - GG - Council - Payroll Benefits	18.36	82.21	300.00	
	18.36	82.21	300.00	0.00
510-120-230 - GG - Benefits - Administration	687.95	2,546.80	9,000.00	1,452.18
510-130-230 - GG - Benefits - Group Insurance	77.72	674.92	2,000.00	
510-130-234 - GG - Benefits - Worker Compensation			1,000.00	
	784.03	3,303.93	12,300.00	1,452.18
	6,388.93	24,878.90	83,300.00	15,086.13
Professional/Contract Services				
510-200-110 - GG - Cont. - Legal		756.00	5,000.00	
510-200-130 - GG - Cont. - Audit/Accounting			10,000.00	3,856.20
510-200-150 - GG - Cont. - Assessment - SAMA		5,984.00	5,984.00	5,655.00
510-200-170 - GG - Cont. - Advertising	154.15	564.18	1,000.00	
510-200-190 - GG - Cont. - Office Rent	700.00	2,200.00	6,000.00	2,000.00
510-210-120 - GG - Cont. - Council - Mileage			1,500.00	80.30
510-210-140 - GG - Cont. - Council Hotel/Meals/Parking			2,000.00	
510-210-150 - GG - Cont. - Council - Workshops/Meeting	990.29	9,640.59	1,500.00	
510-210-160 - GG - Cont. - Admin Mileage	270.70	351.00	1,000.00	84.32
510-210-170 - GG - Cont. - Admin Hotel/Meals/Parking	483.36	483.36	1,000.00	
510-210-180 - GG - Cont. - Admin Workshops/Conf Fees	300.00	300.00	500.00	300.00
510-230-100 - GG - Cont. - Insurance - General & Bond		2,768.00	2,800.00	2,139.00
510-240-100 - GG - Cont. - Memberships & Subscriptions	226.42	1,404.99	1,000.00	1,353.35
510-250-150 - GG - Cont. - Software/Hardware Contracts	395.37	1,581.48	25,000.00	13,503.30
510-250-200 - GG - Cont. - Public Relations			2,500.00	
510-260-100 - GG - Cont. - Tax Enforcement/Collection			1,000.00	
510-260-150 - GG - Cont. - Elections			2,500.00	
510-280-100 - GG - Cont. - Printer Lease/Copies	753.51	753.51	1,500.00	207.60
510-280-150 - GG - Cont. - Mentoring	100.00	1,673.13	2,500.00	1,982.65
510-280-170 - GG - Cont. - Assessment Appeals			600.00	472.50
510-290-100 - GG - Cont. - Bank Charges	16.25	104.00	500.00	150.50
	4,390.05	28,564.24	75,384.00	31,784.72
Utilities				
510-300-140 - GG - Utility - Internet			200.00	62.98
510-300-141 - GG - Utility - Cell Phone	83.90	371.80	1,500.00	290.33
	83.90	371.80	1,700.00	353.31
Maintenance, Material and Supplies				
510-400-110 - GG - M&S - Postage	248.00	372.00	1,000.00	
510-410-140 - GG - M&S - Office Supplies	1,250.14	1,332.81	3,000.00	73.32
510-440-100 - GG - M&S - Data Processing Supplies		63.60	500.00	

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Prior Year Actual
510-450-100 - GG - M&S - Election Supplies			200.00	
	1,498.14	1,768.41	4,700.00	73.32
Grants and Contributions				
510-500-110 - GG - Grants and Contributions			1,000.00	
	0.00	0.00	1,000.00	0.00
Other				
510-900-110 - GG - Other	14.00	71.01		
	14.00	71.01	0.00	0.00
TOTAL GENERAL GOVERNMENT SERVICES:	12,375.02	55,654.36	166,084.00	47,297.48
 PROTECTIVE SERVICES				
POLICE PROTECTION				
Professional/Contractual Services				
520-210-100 - PS - Police - RCMP Contract			5,500.00	
	0.00	0.00	5,500.00	0.00
Other				
521-210-100 - PS - Security - Cameras Expenses			1,000.00	
	0.00	0.00	1,000.00	0.00
TOTAL POLICE PROTECTION:	0.00	0.00	6,500.00	0.00
 FIRE PROTECTION				
Professional/Contractual Services				
525-210-110 - PS - Fire - EMO Contracted Services			3,000.00	
525-210-200 - PS Fire Contract Services			28,000.00	
525-210-210 - PS Fire Dispatch Services			250.00	186.90
525-280-100 - PS - Fire - Contract Other		178.00		
	0.00	178.00	31,250.00	186.90
TOTAL FIRE PROTECTION:	0.00	178.00	31,250.00	186.90
TOTAL PROTECTIVE SERVICES:	0.00	178.00	37,750.00	186.90
 TRANSPORTATION SERVICES				
MAINTENANCE				
Professional/Contractual Services				
530-210-110 - TS - Contract - Mowing			7,500.00	
530-210-120 - TS - Contract - Street Sweeping	6,570.94	6,570.94	7,500.00	
530-210-130 - TS - Contract - Snow Removal		9,404.56	20,000.00	6,502.49
530-210-140 - TS - Contract - Line Painting			1,500.00	
530-210-150 - TS - Contract - Dust Control			3,000.00	
	6,570.94	15,975.50	39,500.00	6,502.49
Utilities				
530-300-110 - TS - Utility - Heat	68.83	431.78	1,500.00	433.01
530-300-120 - TS - Utility - Power			1,200.00	551.56
530-310-100 - TS - Utility - Power - Street Lights	846.95	2,558.42	12,000.00	3,396.51
	915.78	2,990.20	14,700.00	4,381.08
Maintenance, Materials & Supplies				
530-470-100 - TS - M&S - Road/Street Signs			1,500.00	

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2025

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	Current	Year To Date	Budget	Prior Year Actual
	0.00	0.00	1,500.00	0.00
TOTAL MAINTENANCE:	7,486.72	18,965.70	55,700.00	10,883.57
CONSTRUCTION				
Capital Expenditures				
535-600-699 - TS-Const - Amort-Infrastructure			15,000.00	
	0.00	0.00	15,000.00	0.00
TOTAL CONSTRUCTION:	0.00	0.00	15,000.00	0.00
TOTAL TRANSPORTATION SERVICES:	7,486.72	18,965.70	70,700.00	10,883.57
ENVIRONMENTAL SERVICES				
Professional/Contractual Services				
540-200-110 - EH&W - Cont. - Waste Collection/Disposal	355.81	1,621.66	10,000.00	1,430.36
540-200-120 - EH&W - Cont. - Recycle Contract	451.20	2,193.10	12,000.00	1,718.80
540-210-300 - EH&W - Cont. - Other Services				8,995.00
540-210-310 - EH&W - Cont. - Waste Bin Monitoring	200.00	800.00	2,250.00	700.00
540-230-100 - EH Memberships			475.00	
	1,007.01	4,614.76	24,725.00	12,844.16
TOTAL ENVIRONMENTAL SERVICES:	1,007.01	4,614.76	24,725.00	12,844.16
PLANNING AND DEVELOPMENT SERVICES				
Professional/Contractual Services				
560-200-110 - P&D - Cont. - Planning & Zoning			12,000.00	
560-200-120 - P&D - Cont. - Building Inspections	160.00	160.00	10,000.00	
560-200-130 - P&D - Cont. - Website Contract			500.00	
560-250-100 - P&D - Cont.- Development Appeals Exp			450.00	
	160.00	160.00	22,950.00	0.00
TOTAL PLANNING AND DEVELOPMENT SERVICES:	160.00	160.00	22,950.00	0.00
RECREATION AND CULTURAL SERVICES				
Professional/Contractual Services				
570-290-100 - R&C - Cont. - Library			2,200.00	
	0.00	0.00	2,200.00	0.00
Maintenance, Materials and Supplies				
570-420-190 - R&C - M&S - Other Supplies			2,000.00	
	0.00	0.00	2,000.00	0.00
Grants and Contributions				
570-500-120 - R&C - Grants - Community Rec Initiative		12,000.00	12,000.00	
	0.00	12,000.00	12,000.00	0.00
TOTAL RECREATION AND CULTURAL SERVICES:	0.00	12,000.00	16,200.00	0.00
TOTAL EXPENDITURES:	21,028.75	91,572.82	338,409.00	71,212.11
CHANGE IN NET-FINANCIAL ASSETS				
Revenues	1,992.37	123,886.16	980,378.19	(747.70)

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Resort Village of Elk Ridge
Statement of Financial Activities - Detailed
For the Period Ending April 30, 2025

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	Current	Year To Date	Budget	Prior Year Actual
Expenditures	21,028.75	91,572.82	338,409.00	71,212.11
CHANGE IN NET FINANCIAL ASSETS	(19,036.38)	32,313.34	641,969.19	(71,959.81)
OPERATING SURPLUS/DEFICIT (Chg in Net Asst)	(19,036.38)	32,313.34	641,969.19	(71,959.81)
Transfers				
Transfers Out			(60,000.00)	
Total Transfers:	0.00	0.00	(60,000.00)	0.00
CHANGE IN GENERAL SURPLUS	(19,036.38)	32,313.34	581,969.19	(71,959.81)

April 30, 2025

Affinity Bank Balance

As of March 31, 2025 **\$ 449,831.43**

Add:

Outstanding Deposits: 3,703.40
27,139.58

Less:

Outstanding Payments (See attached) \$ 27,224.92

\$ -

Reserve Transfers not Transferred Yet \$ 120,000.00

Reconciled Balance **\$ 333,449.49**

General Ledger Bank Balance at Month End (110-110-120) **\$ 333,449.49**

\$ -

GL Entries

DR

CR

1	Bank Charges	16.25	
	Bank		16.25
	Record Dec Bank Charges		
2	Bank	696.76	
	Interest Revenue		696.76
	Interest Earned		

List of Outstanding Cheques

361 John Brooks Co. 4,505.93

OB Success Office Machines 38.97

OB SaskEnergy 235.26

OB SaskPower 2,331.70

OB SaskTel 142.05

eTr Greenland Waste 847.36

etr Aquifer Group of Co. 288.79

etr Elk Ridge Resort 210.00

etr M.R. App & Website Dev 124.15

etr Minister of Finance 4,303.25

etr Affinity Mastercard 2,002.23

etr CRA 5,314.34

etr Lakeland Excavating 6,880.89

Total Outstanding Cheques **27,224.92**

Resort Village of Elk Ridge List of Accounts for Payment

Date Printed
2025-05-16 2:40 PM

Batch: 2025-00027 to 2025-00033

Page 1

Bank Code: Bank1 - Main Demand

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Payment Amount
367	2025-04-17	VOID - Cheque Confirmation	0.00
368	2025-04-17	JOHN BROOKS COMPANY LTD	702.56
Total Computer Cheque:			702.56

E-TRANSFER

Payment #	Date	Vendor Name	Payment Amount
2025-0032	2025-04-01	ELK RIDGE RESORT	525.00
2025-0033	2025-04-03	AQUIFER GROUP OF COMPANIES	1,250.66
2025-0034	2025-04-03	BONNEAU, MICHELE	199.92
2025-0035	2025-04-03	Gary Provencher	200.00
2025-0036	2025-04-03	MUNISOFT	415.14
2025-0037	2025-04-09	KLEARWATER EQUIPMENT & TECHNOLOGIES	1,126.65
2025-0038	2025-04-16	CONSTRUCTION CODE AUTHORITY - SASK	168.00
2025-0039	2025-04-16	REV - ELK RIDGE RESORT	0.00
2025-0040	2025-04-16	NICOLE LERAT	105.00
2025-0041	2025-04-17	ELK RIDGE RESORT	829.80
2025-0042	2025-04-17	ELK RIDGE RESORT	210.00
2025-0043	2025-04-23	BONNEAU, MICHELE	84.32
2025-0044	2025-04-23	NELSON, G. RUSSELL	115.60
2025-0045	2025-04-23	UMAAS	515.00
2025-0046	2025-04-30	AQUIFER GROUP OF COMPANIES	288.79
2025-0047	2025-04-30	ELK RIDGE RESORT	210.00
2025-0048	2025-04-30	GREENLAND WASTE DISPOSAL LTD.	847.36
2025-0049	2025-04-30	M.R. APP & WEBSITE DEVELOPMENT STUDIO	124.15
2025-0050	2025-04-30	MINISTRY OF FINANCE	4,303.25
Total E-Transfer:			11,518.64

ONLINE BANKING

Payment #	Date	Vendor Name	Payment Amount
2025-0021	2025-04-10	SUMA Group Benefits	444.75
2025-0022	2025-04-16	SUCCESS OFFICE SYSTEMS	393.20
2025-0023	2025-04-22	Sasktel	87.41
2025-0024	2025-04-17	AFFINITY MASTERCARD	595.50
2025-0025	2025-04-17	SUCCESS OFFICE SYSTEMS	387.39
2025-0026	2025-04-30	AFFINITY MASTERCARD	2,002.23
2025-0027	2025-04-30	CANADA REVENUE AGENCY	5,314.34
2025-0028	2025-04-30	SASKENERGY	235.26
2025-0029	2025-04-30	SUCCESS OFFICE SYSTEMS	8.46
2025-0030	2025-04-30	Saskpower	2,331.70
2025-0031	2025-04-30	Sasktel	142.05
Total Online Banking:			11,942.29

CAFT CREDIT

Payment #	Date	Vendor Name	Payment Amount
202504-01	2025-04-30	LAKELAND EXCAVATING SERVICES LTD.	6,880.89
Total CAFT Credit:			6,880.89

Total Bank1: 31,044.38

Date Printed
2025-05-16 2:40 PM

Resort Village of Elk Ridge
List of Accounts for Payment
Batch: 2025-00027 to 2025-00033

Page 2

Certified Correct this May 16, 2025

Mayor

Administrator



RESORT VILLAGE OF ELK RIDGE

BYLAW NO. 2025-03

A BYLAW TO ADOPT THE NORTH CENTRAL PLANNING DISTRICT OFFICIAL COMMUNITY PLAN

The Council of the Resort Village of Elk Ridge enacts as follows:

The Council of the Resort Village of Elk Ridge, in the Province of Saskatchewan, in open meeting assembled, enacts as follows:

1. Pursuant to Section 29 and 102 of The Planning and Development Act, 2007 the Council of Elk Ridge hereby adopts the North Central Planning District Official Community Plan, identified as Schedule “A” to this bylaw.
2. The MAYOR and CAO are hereby authorized to sign and seal Schedule “A” which is attached hereto and forms part of this bylaw.
3. This Bylaw shall come into force on the date of final approval by the Ministry of Government Relations.

SEAL

Mayor

CAO

**THE NORTH CENTRAL PLANNING DISTRICT
OFFICIAL COMMUNITY PLAN**

Being Schedule “A” to Bylaw No. 2025-03 The Office Community Plan

The Rural Municipality of the District of Lakeland No. 521, the Rural Municipality of Paddockwood No. 520, the Resort Village of Elk Ridge, the Village of Christopher Lake and the Resort Village of Candle Lake

SEAL

(Mayor)

(CAO)

6 MUNICIPAL PLANNING STATEMENTS

6.1 RESORT VILLAGE OF ELK RIDGE

6.1.1 OVERALL PLANNING PRINCIPLES

- (a) Elk Ridge will be a full-service Resort Destination community. The Resort Village of Elk Ridge was created in January of 2022 and is comprised of residential development and commercial development including a 27 hole golf course, driving range, an RV Park, a hotel, clubhouse / restaurant, rental cabins, an area historically used for staff housing and other uses including a church, community hall and a zip line recreational development. Elk Ridge was historically developed in phases as resort destination comprised of a series of bare land condominiums.
- (b) The community is responsible for key municipal services including the water and wastewater collection system, lagoon, and wastewater treatment plant.
- (c) Elk Ridge will provide a variety of residential and short-stay accommodation. Residential development in the Resort Village includes the Estates (single detached dwellings on large lots), the Villas (row housing), Cottages (single detached dwellings on small lots) and the Condos (multiple unit dwellings).
- (d) Elk Ridge will seek room for sustainable future growth. Elk Ridge has no room for expansion within its boundaries. The Resort Village is surrounded by crown land on three sides and the Prince Albert National Park to the west. Elk Ridge is interested in potentially altering its boundaries to take in more land for future development.
- (e) Elk Ridge supports future subdivision of land for specific purposes. The Resort Village supports the subdivision of the various non-residential elements of the community including but not limited to the golf course, historical staff housing area, utility buildings, hotel, and church. Many of these uses are on the same parcel, making rezoning changes in use and the construction of new buildings difficult to accommodate.
- (f) The Zoning Bylaw for Elk Ridge will include a Zoning District that accommodates development that existed on Januaryst, 2022. This district will cover most of the Resort Village and will be adjusted (replaced) as land is subdivided pursuant to 4.1.1 (f).

North Central Planning District Commission

Minutes-Draft for Approval

April 22nd, 2025 10:00 am

RM of Paddockwood Meeting room

Attendees Appointed Members:

Ray Keller, Chairman, Member at Large
Chuck Mason, Village of Christopher Lake, Member at Large
Lance Fehr, Reeve, Rural Municipality of Paddockwood
Colleen Lavoie, Mayor, Resort Village of Candle Lake
Denis Daughton, Mayor, Village of Christopher Lake
Marg Smith-Windsor, Mayor, Resort Village of Elk Ridge
Elwin Brons, Rural Municipality of Paddockwood, Councillor alternate
Brand Valkenburg, Rural Municipality of Paddockwood, Member at Large
Treena McAlpine, Reeve, District of Lakeland

Advisors:

Naomi Hrischuk, Administrator, Rural Municipality of Paddockwood
Mark Peters, Development Officer, Resort Village of Candle Lake
Brent Lutz, Administrator, Resort Village of Candle Lake
Michele Bonneau, Administrator, Resort Village of Elk Ridge
Jeannie Rip, Administrator, Village of Christopher Lake
Kerry Potter- Development Officer District of Lakeland
Tracey McShannock, Administrator, District of Lakeland

Administration:

Kyla Fremont, Secretary to the Commission

Regrets:

Robert Thurmeier, District of Lakeland, Member at Large
Debra Hunter, Resort Village of Candle Lake, Member at Large

Guests:

Jim Walters

1. Meeting Called to Order at 9:54 am

2. Additions to the Agenda

3. Approval of Agenda for April 22nd, 2025

Motion 10-2025

Moved by Colleen Lavoie, seconded by Chuck Mason, and approved by the
Majority vote:

Carried

That this Commission approves the Agenda as presented.

4. Adoption of March 25th, 2025 Minutes

Motion 11-2025

Moved by Lance Fehr, seconded by Treena McAlpine and approved by the

Majority vote:

Carried

That this Commission approves the Minutes of March 25th, 2025 as presented.

5. Business Arising from Minutes

6. Old Business

- a. Member at Large appointee

Motion 12-2025

Moved by Colleen Lavoie, seconded by Chuck Mason and approved by the Majority vote:

Carried

That this Commission appoints Sheryl Spence as Member at Large

- b. Chairman Appointee

Motion 13-2025

Moved by Lance Fehr, seconded by Treena McAlpine and approved by the Majority vote:

Carried

That this Commission appoints Sheryl Spence as Chairman.

- c. TSS Funding reconciliation

The Commission would like to defer this item until next months' meeting.

- d. BCL Engineering status report

Tracey McShannock has been in contact with Jorden Olmstead from Community Planning, and they have closed this grant.

The Commission is seeking a finalized document from Tim Ledding.

Tracey will email Tim Ledding requesting final report with the proposed corrections from each municipality.

Keep this item on the Agenda for next month.

7. New Business

- a. Deputy Chair appointment

Motion 14-2025

Moved by Lance Fehr, seconded by Colleen Lavoie and approved by the Majority vote:

Carried

That this Commission Accepts Treena McAlpine as the Deputy Chair.

- b. Village of Christopher Lake subdivision approval

Motion 15-2025

Moved by Chuck Mason, seconded by Colleen Lavoie and approved by the Majority vote:

Carried

The Commission agrees to table this item to the next meeting's Agenda.

8. Delegations:

Jim Walters

Jim requests that each respective district look over the individual community section of the DOCP and the land use maps with their Council.

Jim is aiming for the completion of the DOCP by the end of May, with Zoning Bylaw expected by the end of June, public hearings in July.

Motion 16-2025

Moved by Lance Fehr, seconded by Chuck Mason and approved by the Majority vote:

Carried

That this Commission accepts Jim Walter's report as presented.

9. General Discussion

10. Next Meeting Date- May 27th, 2025 at 10:00 am

*subject to change depending on Agenda items

11. Adjournment at 11:23 am

Chairman

Secretary to the Commission

Meeting Notes
Great Blue Heron Park / Prince Albert National Park Spring Meeting
Gary Anderson Community Center
1:00 pm Wednesday, April 30, 2025

Attendees:

- Anglin Lake Cottage Owner's Association – Pam Booker
- Anglin Lake Scout Camp – Lana Abrahamson
- CPL Recreation – Carman Dogniez
- District of Lakeland – Treen McAlpine, Mary Sawchuk, Stuart McDowell
- Emma Christopher Lakes Association – Wayne Hyde
- Fish Lake Metis Local – Jason Surkan
- Lac La Ronge Indian Band – Ty Roberts
- Lakeland ATV Club – Peter Kalyn
- Lakeland Snowmobile Club – Lori Fehr
- Ministry of Corrections, Policing and Public Safety – Bonnie Greene
- Ministry of Parks, Culture & Sport – Nancy Carruthers, Sonnet McGuire
- Okema Cottage Owner's Association – Ron Brandt
- Prince Albert National Park – Jennifer Duquette, Christine Hamilton, Jeff Wasyluk
- Prince Albert Ski Club – Doug Dietrick
- RM of Big River – Dana Kennedy, Clint Panter, Doug Panter
- RM of Canwood – Rick Jensen
- RM of Paddockwood – Naomi Hrischuk, Lance Fehr
- RM of Shellbrook – Christine Strube

Agenda

1. **Welcome, Introductions and Land Acknowledgement**
 - Roundtable introductions
2. **Great Blue Heron Provincial Park Update – Sonnet McGuire**
 - See attached hand-outs/presentation slides from the meeting.
 - Aquatic Invasive Species slides provided by Ministry of Environment
3. **Prince Albert national Park Update – Jennifer Duquette**
 - See attached hand-outs/presentation slides from the meeting.
4. **Member Roundtable and Updates**
5. **Meeting wrap-up and next steps**
 - Thank you for taking the time to attend the meeting.
 - Both parks would like to hear feedback on the idea of holding a joint spring meeting in the future.
 - Next meeting, spring 2026

Lakeland & District Co-Operative
Volunteer Fire Department
Box 372
Christopher Lake, SK
S0J 0N0
kens.lakelandfire@outlook.com

May 3, 2025

Resort Village of Elk Ridge
Box 171
Waskesiu SK S0J2Y0

Dear Mayor and Council,

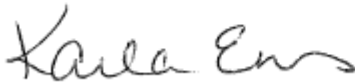
Re: Fire Chief Appointments

I am pleased to inform you that the Board of Directors for the Lakeland & District Co-operative Volunteer Fire Department has appointed Blaine Hewitt and Jan Cej as Fire Chiefs effective January 1, 2025.

I have enclosed a contact information sheet which includes Jan and Blaine, as well as all active board members. Feel free to contact them with any questions or concerns you may have.

Thank you again for your continued partnership.

Sincerely,



Karla Ens
Secretary/Treasurer
Lakeland & District Fire Department

LAKELAND & DISTRICT CO-OPERATIVE VOLUNTEER FIRE DEPARTMENT
Box 372, Christopher Lake, SK S0J 0N0

BOARD OF DIRECTORS

January 17, 2025

President & Chairperson
Budget, EMO Alternate

Sandra Thompson
Site 4, Comp 37, RR 1
Christopher Lake SK S0J 0N0
306-260-3975
sandraspices@sasktel.net

Vice-President & Vice-Chairperson
Grievances, Hiring & Memberships

Amanda Gee
Box 25
Meath Park SK S0J1T0
(306) 930-2097
manda.gee@hotmail.com

Secretary-Treasurer

Karla Ens
Box 54
Christopher Lake SK S0J 0N0
306-960-9876
kens@sasktel.net

Director
Rank & Pay Rates

Roberta (Birdie) Herriot
RR1
Christopher Lake SK S0J 0N0
306-982-4780
rdherriot@sasktel.net

Director
Rank & Pay, Grievances

Kevin Hoodle
RR 1 Site 8 Comp 11
Christopher Lake SK S0J 0N0
306-960-5200
lakelandexcavating@skyvelocity.ca

Director
Bylaws & SOPs

Dennis Kisser
Box 156
Christopher Lake SK S0J0N0
306-982-3237/306-960-7021
denniskisser@sasktel.net

Director
OHS, Bylaws & SOPs

Allan Michalycia
RR 1 Site 11 Comp 1
Christopher Lake SK S0J 0N0
306-982-3252/306-960-6871
aandnhome@sasktel.net

Director

George Villeneuve
Box 607
Christopher Lake SK S0J0N0
306-981-6714
george_villeneuve@hotmail.com

Director

Hiring & Membership, Budget

Michael Zechowski
Box 587
Christopher Lake SK S0J 0N0
306-930-6607
Roadhammer_15@hotmail.com

Director

OHS, Contracts

Elwin Brons
RR 1 Site 10 Comp 8
Christopher Lake SK S0J 0N0
306-989-4435
elwinbrons@mail.com

Fire Chief

Blaine Hewitt
RR1 Site 6 Comp 16
Christopher Lake SK S0J 0N0
306-989-4440/306-961-6544
behewitt@hotmail.com

Fire Chief

Jan Cej
Box 383
Christopher Lake SK S0J0N0
306-961-5514
jancej@sasktel.net

March 27, 2025

To: All Municipal administration

RE: 2025 Education Property Tax Mill Rates

On behalf of the Honourable Eric Schmalz, Minister of Government Relations, and as announced in the March 19, 2025, provincial budget, the education property tax mill rates to be levied with respect to every school division and property class for the 2025 taxation year are as follows:

Agricultural Property	1.07 mills
Residential Property	4.27 mills
Commercial/Industrial Property	6.37 mills
Resource Property	7.49 mills

As in past years, municipalities will collect education property taxes and remit the revenue to the province, except for municipalities with separate school divisions that set their own mill rates.

Separate school divisions must inform the Ministry of Education and all municipalities within their boundaries of their 2025 education property tax mill rates by May 1, 2025.

If you require additional information, please contact the Ministry of Government Relations' Property Tax and Assessment unit at ept@gov.sk.ca.

Sincerely,



Rod Nasewich
Executive Director, Policy and Program Services
Ministry of Government Relations



Trust Fund for Sport, Culture and Recreation

April 16, 2025
C885/ R17

Michele Bonneau
Elk Ridge, Resort Village of
Box 171
Waskesiu, SK S0J 2Y0

Dear Michele Bonneau:

The Saskatchewan Lotteries Community Grant Program approves funding a year in advance of the grant period. This allows communities to secure funding a year in advance which will allow better planning of sport, culture, and recreation programs by knowing the approved amount well before the beginning of the project year.

The Community Funding Committee has met to review your request for funding through the Saskatchewan Lotteries Community Grant Program. The outcome of this review is summarized below:

Grant#: CG:26:581
Grant Amount: \$1445

The funding for this grant will be released after April 1, 2026 **and** after all outstanding grants from your community, as well as any allocating communities, are satisfactorily followed up.

The committee approved your grant application for the April 1, 2026 – March 31, 2027 grant year. All Grants are approved with the understanding that funds are to be used for eligible programs adhering to the guidelines of the Saskatchewan Lotteries Community Grant Program. Further, this 2026 grant must be followed up no later than June 30, 2027.

We ask that you continue your efforts to encourage individuals to purchase lottery tickets and inform members of your community that their programs are supported by lottery dollars. The good works of associations such as yours are important in improving the quality of life in our province.

If you have any questions or concerns, contact Sherrie Mitchler, Trust Coordinator at (306)780-9344 (Regina Area) or Toll Free at 1-888-780-9344 or at smitchler@sasksport.ca. Good Luck with your endeavors for the upcoming year!

Sincerely,

A handwritten signature in dark ink, appearing to read 'Joel Brown', with a long horizontal stroke extending to the right.

Joel Brown
Vice Chair - Trust



Trust Fund for Sport, Culture and Recreation

April 16, 2025

C885/R17

Michele Bonneau
Elk Ridge, Resort Village of
Box 171
Waskesiu, SK S0J 2Y0

Dear Michele Bonneau:

The Community Funding Committee has met to review your request for funding through the Saskatchewan Lotteries Community Grant Program. The outcome of this review is summarized below:

Grant #: CG:25:362
GrantAmount: \$1,445.00

INFORMATION REQUIRED BEFORE PAYMENT CAN BE RELEASED:

The following grant requires follow-up:

CG:24:318	2024	\$975.00
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The Committee approved your grant application for the April 1, 2025 to March 31, 2026 grant year. All grants are approved with the understanding that funds are to be used for eligible programs adhering to the guidelines of the Saskatchewan Lotteries Community Grant Program. This 2025 grant must be followed-up no later than June 30, 2026.

We ask that you continue your efforts to encourage individuals to purchase lottery tickets and inform members of your community that their programs are supported by lottery dollars. The good works of associations such as yours are important in improving the quality of life in our province.

If you have any questions or concerns, contact Sherrie Mitchler, Trust Coordinator at 780-9344 or Toll Free at 1-888-780-9344 or at smitchler@sasksport.ca. Good luck with your endeavors for the upcoming year!

Sincerely,

Joel Brown
Vice Chair - Trust